

APPROVAL OF NEW CODE SUBSIDIARY DOCUMENTS

MEETING NAME BSC Panel Meeting

Date of meeting 12 June 2014

Paper number 225/12

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Purpose of paper Decision

Classification Public

Summary The ISG and SVG recommend that the BSC Panel approve three new Code Subsidiary Documents, and that the authority to approve subsequent changes to these is delegated to both the ISG and SVG. The ISG and SVG also recommend that the BSC Panel approve the renumbering of existing Code Subsidiary Documents.

1. Background

- 1.1 The annual Line Loss Factor (LLF) audit checks that the LLFs identified by the Licensed Distribution System Operators (LDSOs) for the forthcoming BSC Year are calculated in line with the methodology set out in Balancing and Settlement Code Procedure (BSCP) [128](#) 'Production, Submission, Audit and Approval of Line Loss Factors'.
- 1.2 ELEXON recently reviewed the current process and identified inefficiencies that required further controls to ensure that the audit is completed to time and to the required quality, whilst minimising the risk of errors. This included addressing the use of multiple formats for capturing similar information from the array of LDSOs, the number of inherent manual processes to check data, heavy reliance on a paper trail and manual version control.
- 1.3 ELEXON raised Change Proposal (CP) [1407](#) on 3 February 2014 to address the issues identified with the current process.

2. CP1407 'Updates to current LLF audit templates'

- 2.1 CP1407 was approved by the Imbalance Settlement Group (ISG) and the Supplier Volume Allocation Group (SVG) on 27 May 2014 ([ISG157/01](#)) and 3 June 2014 ([SVG160/05](#)) respectively for implementation as part of the June 2014 Release. It proposes to make the LLF audit process easier and quicker by creating a set of templates with consistent formatting for the LDSOs and ELEXON to complete.
- 2.2 Part of the CP1407 solution includes the addition of three new Code Subsidiary Documents (CSDs):
 - BSCP128: Appendix 5 'CSAD 2.1 and 2.2 tables for all Host and Embedded Submissions';
 - BSCP128: Appendix 9 'Site Specific LLF Calculation Audit Evidence Template'; and
 - BSCP128: Appendix 10 'Calculation Self-Assessment Document (CSAD) for mid-year LLF submissions';
- 2.3 Part of the CP1407 solution also includes the renumbering of three existing CSDs:
 - BSCP128: Appendix 5 to be renumbered as BSCP128: Appendix 6;
 - BSCP128: Appendix 6 to be renumbered as BSCP128: Appendix 7; and
 - BSCP128: Appendix 7 to be renumbered as BSCP128: Appendix 8.

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3. What does the Panel need to do?

- 3.1 The ISG and SVG's Terms of Reference only permit them to amend Code Subsidiary Documents, not to create new Code Subsidiary Documents. That responsibility remains with the Panel.
- 3.2 Therefore both the ISG and SVG unanimously recommend to the Panel that the new documents listed in 2.2 are approved as new CSDs and added to the BSC Baseline Statement so that the solution to CP1407 can be fully implemented.
- 3.3 The Panel is also requested to delegate the authority to approve subsequent changes to BSCP128: Appendix 5, BSCP128: Appendix 9 and BSCP128: Appendix 10 to both the ISG and SVG, as they already have delegated responsibility for approval of changes to BSCP128 and its existing appendices.
- 3.4 In addition, both the ISG and SVG unanimously recommend to the Panel that three existing CSDs are renumbered as outlined in section 2.3.

4. Recommendations

- 4.1 We invite you to:
 - a) **APPROVE** BSCP128: Appendix 5 'CSAD 2.1 and 2.2 tables for all Host and Embedded Submissions', BSCP128: Appendix 9 'Site Specific LLF Calculation Audit Evidence Template' and BSCP128: Appendix 10 'Calculation Self-Assessment Document (CSAD) for mid-year LLF submissions' as new CSDs and that they are added to the BSC Baseline Statement;
 - b) **DELEGATE** the authority to approve subsequent changes to BSCP128: Appendix 5, BSCP128: Appendix 9 and BSCP128: Appendix 10 to both the ISG and SVG; and
 - c) **APPROVE** the renumbering of BSCP128: Appendix 5 to BSCP128: Appendix 6, BSCP128: Appendix 6 to BSCP128: Appendix 7 and BSCP128: Appendix 7 to BSCP128: Appendix 8.

Appendices

None

Attachments

Attachment A – Proposed new BSCP128: Appendix 5 'CSAD 2.1 and 2.2 tables for all Host and Embedded Submissions'

Attachment B – Proposed new BSCP128: Appendix 9 'Site Specific LLF Calculation Audit Evidence Template'

Attachment C – Proposed new BSCP128: Appendix 10 'Calculation Self-Assessment Document (CSAD) for mid-year LLF submissions'

Attachment D – BSCP128: Appendix 6 (renumbered from Appendix 5)

Attachment E – BSCP128: Appendix 7 (renumbered from Appendix 6)

Attachment F – BSCP128: Appendix 8 (renumbered from Appendix 7)

Attachment G – SVG160/05 decision paper for CP1407 (ISG157/01 paper is identical)

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