

Change Proposal – F40/01	CP No: 1122 Version No: 1.0
<p>Title <i>(mandatory by originator)</i> Inclusion of the Backstop Process as part of the Change of Supplier Process into Code Subsidiary Documents</p>	
<p>Description of Problem/Issue <i>(mandatory by originator)</i></p> <p>On 31 March 2005, changes were agreed to the Master Registration Agreement (MRA) document, MRA Agreed Procedure, MAP08 'The Procedure for Agreement of Change of Supplier Readings and Resolution of Disputed Change of Supplier Readings', to allow the old and new Suppliers to agree a change of Supplier reading where no D0086 'Notification of Change of Supplier Readings' has been provided to them by their Non-Half Hourly Data Collector by at least 30 Working days (WD) after the change of Supplier (CoS) date. This new process is referred to as the 'Supplier Agreed Meter Reads Process'. To allow this agreed reading to enter Settlements, changes need to be made to Code Subsidiary Documents (CSDs).</p> <p>This Change Proposal (CP) is dependent on the outcome of Proposed Modification P183 'Additional Mechanisms for Obtaining a Valid Change of Supplier Read'. This Change Proposal will be progressed in accordance with BSCP40 'Change Management' prior to Authority decisions being published for P183. If appropriate, the Supplier Volume Allocation Group (SVG) will be asked to approve this CP contingent on P183 being approved by the Authority. If P183 is rejected, this CP, or parts of this CP will have to be rejected.</p>	
<p>Proposed Solution(s) <i>(mandatory by originator)</i></p> <p>The Supplier Agreed Meter Reads process is as follows:</p> <ol style="list-style-type: none"> 1. At least 30WD after the date of the CoS and no longer than 12 months after the CoS, if a D0086 has not been received from the new NHHDC, the new and old Suppliers can agree a CoS reading, a 'Supplier Agreed Reading (SAR)'. The details relating to how this reading is to be agreed are contained in MAP08 and do not need to be included in CSDs. 2. Once the reading has been agreed, the new Supplier will send this reading to the new NHHDC using the D0300 'Disputed or Missing Readings on Change of Supplier'. The NHHDC will be able to distinguish the Supplier Agreed Meter Read from a Replacement MRoCoS because the item "MPAN Core Process" will be populated with the value "M" (Missing). 3. Provided that the new NHHDC has not issued a D0086 before the D0300 is received (or does not have any other reason to reject the D0300), the new NHHDC will validate the reading in accordance with the validation rules contained in BSCP504 'Non-Half Hourly data Collection for SVA Metering Systems Registered in SMRS'. If the reading cannot be validated at that point, the NHHDC shall store the reading and wait until information is available so that it can be validated. In practice, it is likely that the NHHDC will not have some or all of the Metering System History or Meter Technical Details as this is the most probable reason for the D0086 not being produced in the first place. 4. Once information is available, the NHHDC will validate the reading. If the SAR is valid, the NHHDC will generate the D0086 containing this reading and send it to the new Supplier, the old NHHDC (who will pass it onto the old Supplier) and the Licensed Distribution System Operator (LDSO). Note that if the NHHDC had any other candidate readings for MRoCoS that it was unable to validate, the SAR should be used as the CoS reading as opposed to any of these 	

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reading to ensure that billing and Settlements are aligned. The NHHDC also enters the SAR into Settlements as normal.

5. If the new NHHDC determines that the SAR is invalid, there are details contained within MAP08 for rejecting the reading, discussing this with the new Supplier and overriding the validation, if appropriate. These do not need to be reflected in CSDs. If the new NHHDC determines that the SAR is invalid and inappropriate to enter into Settlements, the new NHHDC will inform the Supplier of this by populating the Status of Proposed Reading (J1660) value on the D0300 with the value "U" (Unacceptable – DC can not accept proposed reading as a valid meter reading). The new NHHDC will then proceed in accordance with normal settlement requirements i.e. first considering other candidate reads, then (if no valid candidate reads are available) deeming a CoS reading.

Additional steps should be included in BSCP504, section 3.2.6 'Change of Supplier for an existing SVA Metering System' to incorporate the appropriate parts of steps 2, 3, 4 and 5 above. i.e.

- If appropriate, the new Supplier sends the SAR to the new NHHDC at least 30WD after the CoS and no more than 14 months after the CoS¹;
- Once the Meter reading history and MTDs are available, the NHHDC validates the SAR reading in accordance with BSCP504;
- If valid, the new NHHDC sends the D0086 containing this reading to the new Supplier, the old NHHDC and the LDSO. The old NHHDC passes the D0086 onto the old Supplier. The new NHHDC also enters this reading into Settlements in accordance with BSCP504, section 3.3.11; and
- If invalid, the new NHHDC informs the new Supplier and proceeds in accordance with normal Settlement Requirements.

Section 4.4 of BSCP504 contains the precedence for Meter readings, where these are received in the SSD-5 to SSD+5 window. It should be noted in this section that the precedence rules for selecting a CoS Meter reading are different when the process is carried out 30 Working Days or more after SSD, in that a valid SAR reading should be used in precedence to any other reading.

A change will also be required to the new Appendix proposed as part of P176 for deeming, to include deeming in this scenario. Also the new Appendix states that where an actual valid CoS reading is not obtained, deeming (either forwards using the Meter reading history, or more importantly in this scenario, backwards from the first Meter reading taken) is mandatory. Therefore, the new Appendix needs to note that, if Suppliers intend to use the SAR process, they will need to do so before deeming backwards is invoked.

It should be noted that the approval of this Change Proposal (CP) has no dependency on the approval of P176, however there will need to be a change to the text proposed for BSCP504 for P176 as a result of this CP.

A change should also be made to PSL120 'Party service Line for Non-Half Hourly Data Collection' to state that where the CoS reading has not been provided to the new Supplier by the new NHHDC in accordance with BSCP504, the new and old Suppliers may agree a CoS reading and provide this to the

¹ The period of fourteen months is to align with the final reconciliation settlement run and to be consistent with turnaround times within the MAP08 process (the MAP08 process could be triggered at 12 months and time needs to be allowed for the process to conclude).

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<p>new NHHDC in accordance with the timescales and process set out in BSCP504.</p>	
<p>Justification for Change <i>(mandatory by originator)</i></p> <p>The MRA Development Board (MDB) has agreed the inclusion of the Supplier Agreed Read process into MAP08, in order to give Suppliers the ability to agree a Meter Read where the normal processes have failed to produce a D0086 within 30 WD of SSD. This improves the customer experience of the Change of Supplier process, and improves the robustness and timeliness of customer billing. It is appropriate to reflect the same process in the BSC Code Subsidiary Documents, in order to:</p> <ul style="list-style-type: none"> • Avoid inconsistency between the MRA and BSC; • Maintain consistency between settlement processes and customer billing processes; and • Avoid the inefficiency of unnecessary disputed meter readings. If this CP were not approved, settlement would on occasion use a MRoCoS that didn't match the Supplier Agreed Read used for billing purposes. The Suppliers would then have the option of disputing the meter read in order to bring settlement data in line with billing data. This CP prevents the inconsistency from arising in the first place, and would therefore avoid the need for unnecessary disputed reads). 	
<p>Configurable Items Potentially Affected by Proposed Solution(s) <i>(optional by Originator)</i></p> <p>BSCP504 'Non-Half Hourly Data Collection for SVA Metering Systems Registered in SMRS'</p> <p>PSL120 'Party Service Line for Non-Half Hourly Data Collection'</p>	
<p>Impact on Core Industry Documents <i>(optional by originator)</i></p> <p>None.</p>	
<p>Related Changes and/or Projects <i>(mandatory by BSCCo)</i></p> <p>This Change Proposal is dependent upon the following Modification Proposal:</p> <ul style="list-style-type: none"> • P183 'Additional Mechanisms for Obtaining a valid Change of Supplier Read' <p>This Change Proposal is closely related to the backwards deeming process included in Modification Proposal P176 'Clarification of the Requirements for Estimation / Deeming of Meter Readings / Advances in Certain Circumstances to Facilitate Correction of Anomalies in Settlement Consumption'. However, it is not dependent on P176, and could be implemented independently of it.</p> <p>This CP is directly related to the following MRA Change Proposals, which were approved by the MRA</p>	

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<p>Development Board on 31 March 2005:</p> <ul style="list-style-type: none"> • MAP CP0035 'Change MAP08 to include the procedure for Agreement of Change of Supplier Readings'; and • DTC CP3247 'Addition to the DTC of a new DTN Flow for the existing D0300 email flow and associated data item changes' <p>It should also be noted that this Change Proposal forms part of a 'package' of changes to NHHDC processes proposed by the Customer Transfer Programme. Other Change Proposals in this package include:</p> <ul style="list-style-type: none"> • CP1123, 'Use of Early Readings during the Non-Half Hourly Change of Supplier Process' • CP1124, 'Use of alternate methods of validation during the Non-Half Hourly Change of Supplier Process' 	
<p>Requested Implementation Date (<i>mandatory by originator</i>)</p> <p>As noted above, this CP is dependent on Pending Modification Proposal P183, and therefore can't be implemented earlier than the Implementation Date of P183.</p> <p>Subject to this constraint, this CP should be implemented at the same time as the associated MRA Change Proposals MAP CP0035 and DTC CP3247 i.e. in the February 06 release (23 February 2006).</p> <p>Reason: This CP cannot be implemented prior to the implementation of P183 as it would introduce an inconsistency with the Code. It should be implemented at the same time as MAP CP0035 and DTC CP3247 in order to maintain consistency between the MRA and BSC documentation sets.</p>	
<p>Agreed Release/Implementation Date (<i>mandatory by BSCCo</i>)</p>	
<p>Originator's Details:</p> <p><i>BCA Name</i></p> <p><i>Organisation SSE</i></p> <p><i>Email Address</i></p> <p><i>Date 8th April 2005</i></p>	
<p>Attachments: N</p>	