

Change Proposal Form – F40/01	CP No: 1044 <i>Version No: 4.0</i>
Title: Clarification of data requirements in the transfer of Metering System Related Details during a Change of Half Hourly Data Collector (HHDC) process.	
Description of Problem/Issue During the change of HHDC process, when requested, the old HHDC will transfer Half Hourly (HH) Metered Data (on the D0036 'Validated Half Hourly Advances for Inclusion in Aggregated Supplier Matrix') and send the last physical Meter reading and the final Meter reading (on the D0010 'Meter Readings') to the new HHDC. ELEXON recently held an expert group to discuss the transfer of historical Half-Hourly data. One of the conclusions from this meeting was that in the majority of cases it is not necessary to transfer the final meter reading from the old HHDC to the new HHDC. It was felt that an ad hoc manual process should be put in place to allow: (1) the request of the final Meter read in circumstances where an initial read cannot be obtained by the new HHDC (2) the request of final physical Meter read in circumstances where there is a separate outstation.	
Proposed Solution(s) Remove the statement "including the final Meter reading by the old HHDC and the last physical Meter register reading taken on site, for estimation purposes." from steps 3.2.4.7, 3.2.4.8, 3.2.7.7 and 3.2.7.8. Add the following new steps to section 3.2.4 and 3.2.7. (1) If required, the New HHDC should manually request final Meter read and the final physical Meter read from old HHDC within 5 WD of HHDC effective from date. (2) Within 2 WD days of above old HHDC to send final meter read to new HHDC. (3) If no initial meter read can be obtained, the New HHDC should manually request final Meter read from old HHDC within 5 WD of HHDC effective from date. (4) Within 2 WD days of above old HHDC to send final meter read to new HHDC. (5) If there is a separate outstation, New HHDC should manually request final physical Meter read from old HHDC within 5 WD of HHDC effective from date. (6) Within 2 WD days of above old HHDC to send final physical Meter read to new HHDC.	
Justification for Change <i>(mandatory by originator)</i> HHDCs have varied expectations and processes for the receipt and sending of Meter history. Sending Final Physical reads, final Reads and cumulative total readings is only required in limited circumstances, adds to file transfer times and is not required to ensure that validation checks can be performed by the new HHDC. If this CP is implemented then systems can be automated to respond to each D0170 in the same was reducing manual effort. This approach was supported by the expert group which discussed Transfer of historical HH data.	
Configurable Items Potentially Affected by Proposed Solution(s)	
Impact on Core Industry Documents	
Related Changes and/or Projects	

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Requested Implementation Date Reason:	
Agreed Target Release/Implementation Date	
<i>Originator's Details:</i> <i>Name</i> <i>Alec Thompson</i> <i>Organisation</i> <i>ELEXON</i> <i>Email Address</i> <i>alec.thompson2@elexon.co.uk</i> <i>Date</i> <i>20/01/04</i>	
Attachments: No	