

Change Proposal – F40/01	CP No: 1054 <i>Version No: 1.0</i>
Title <i>(mandatory by originator)</i> Inaccurate Interface Timetables in BSCP06 3.1 and 3.2	
Description of Problem/Issue <i>(mandatory by originator)</i> <p>The interface timetables in sections 3.1 and 3.2 of BSCP06 (Notification and Sealing of Metering Equipment for Central Volume Allocation) are not accurate in relation to the use of the BSCP06/4.1 form.</p> <p>Appendix 4.1 explains that the BSCP06/4.1 'Notification of Work On Central Volume Allocation Metering Equipment' form is used by MOAs and/or Registrants to notify the CDCA of any intended work on a Metering System, and to advise the CDCA once the work has been completed. The form is also used by the CDCA to give agreement to MOAs and Registrants to carry out the work, and to confirm that seals have been reapplied following completion of work.</p> <p>However, the corresponding sections of the interface timetables do not describe the use of the different parts of the BSCP06/4.1 form in detail; as a result, there is confusion amongst participants about when to complete and send the form.</p>	
Proposed Solution(s) <i>(mandatory by originator)</i> <p>Amend sections 3.1 and 3.2 of BSCP06 to state which parts of the BSCP06/4.1 form are to be used in each step, and in particular highlight the requirement for MOAs and/or Registrants to confirm completion of work to the CDCA and thus ensure seals are re-applied as soon as possible (see attachment).</p> <p>In addition, following approval of this CP and pending its implementation, it is recommended that ELEXON issue a guidance note clarifying the sealing process and the use of the BSCP06/4.1 form.</p>	
Justification for Change <i>(mandatory by originator)</i> <p>Audit issues have been raised against some Parties for not returning Part C of BSCP06/4.1, and there is a risk that if MOAs and Registrants do not notify the CDCA of completion of work, sites will remain unsealed for longer than necessary. While Appendix 4.1 gives some explanation of the use of the form, in practice the detail has been found to be insufficient to ensure the form is completed and issued properly.</p> <p>The clarification of this process will reduce the number of unnecessary issues raised by the Auditor against participants due to lack of clarity in the process.</p>	

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Attachments: Y (If Yes, No. of Pages attached: 2)
(delete as appropriate)