

**SVAA SERVICE LINE SSL300
FOR
THE SVA AGENT –
SUPPLIER VOLUME ALLOCATION**

SVAA Service Line SSL300 - Supplier Volume Allocation
Version 5.1

AMENDMENT RECORD

Date	Version	Changes	Paper Reference
27/03/00	0.1	NETA – Package 1 (NETA Interfaces to Stage 2 and Generator Allocated Volumes) embodied.	
19/04/00	0.2	Peer Review comments embodied.	
08/05/00	0.3	Pool Member and ISR Agent review comments embodied.	Project Circular 002
18/05/00	0.4	Walkthrough review comments embodied.	
26/05/00	0.4a	NETA – Package 2 (Multiple BM Units) embodied.	
16/06/00	0.4b	Peer Review comments embodied.	
10/07/00	0.4c	Pool Member, ISR Agent and further Peer review comments embodied.	Project Circular 004
28/07/00	0.4d	Comments embodied following walkthrough on 26/07/00.	
07/08/00	0.04e	New clause 1.7.2 added to support SVAA to CRA interface (CRA-I004).	
03/02/03	4.0	SVA Documentation Batch Release	CP645, 681, 699
01/08/03	5.0	Updated for Modification P62	SVG/29/390
<u>01/06/04</u>	<u>5.1</u>	<u>Updated for SVAO Re-procurement</u>	

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SVAA Service Line SSL300 - Supplier Volume Allocation

This SVAA Service Line forms part of the BSC Service Description for the SVAA.

The responsibilities, duties and obligations of the Supplier Volume Allocation Agent (SVAA) contained in this SVAA Service Line (SSL) are limited to only the aspects of the SVAA directly relating to running Supplier Volume Allocations (SVA).

A Service Schedule

1. Service Provide d

In order to carry out the Marshal Incoming Data Process, and operate the SVA System to calculate Suppliers' Settlement charges, the SVAA shall do the following in accordance with Sections 3 and 4 of this SSL:

1.1 Market Domain Data

1.1.1 Before each Volume Allocation Run (VAR), check whether the Market Domain Data has been updated and if so, extract the updates into the SVA System in accordance with BSC Procedure BSCP508 before the VAR.

1.1.2 Using the SVA System, validate the Market Domain Data updates.

1.1.3 Inform the BSCCo of any errors which occurred in validating the Market Domain Data, in accordance with BSC Procedure BSCP508.

1.1.4 ~~Compile and Maintain information related to the SVAA Market Domain Data Log setting out, in relation to each Market Domain Data update as specified in Appendix 1, the details specified in Appendix 1.~~

1.2 Non Half Hourly Data Aggregation Data

1.2.1 Using the SVA System input and validate every data file from an NHHDA received before the deadline in the SVAA Calendar, within the time period from receipt of the file specified in BSC Procedure BSCP508.

1.2.2 Whenever possible, but provided that the SVAA meets its obligations under this SSL and BSC Procedure BSCP508, validate and then use a data file received from a NHHDA after the deadline in the SVAA Calendar.

1.2.3 In relation to any data file received from a NHHDA, inform that NHHDA, in accordance with BSC Procedure BSCP508, of any validation errors and specify their nature.

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1.2.4 Where the SVAA has received more than one data file which has passed validation from the same NHHDA designated for the same VAR, use the file with the latest Run number in the file header.

1.2.5 ~~M~~Compile and maintain ~~the NHH information DA Log setting out, in relation to each data files~~ received from an NHHDA ~~s as specified the details specified~~ in Appendix 1.

1.3 Half Hourly Data Aggregation Data

1.3.1 Using the SVA System, input and validate every data file from a HHDA received before the deadline in the SVAA Calendar, within the time period from receipt of the file specified in BSC Procedure BSCP508.

1.3.2 Whenever possible, but provided that the SVAA meets its obligations under this SSL and BSC Procedure BSCP508, validate and then use a data file received from a HHDA after the deadline in the SVAA Calendar.

1.3.3 In relation to any data file received from a HHDA, inform that HHDA, in accordance with BSC Procedure BSCP508, of any validation errors and specify their nature.

1.3.4 Where the SVAA has received more than one data file which has passed validation from the same HHDA designated for the same VAR, use the file with the latest Run number in the file header.

1.3.5 ~~M~~Compile and maintain ~~information relating to the HHDA Log setting out, in relation to each data files~~ received from an HHDA ~~s as, the details~~ specified in Appendix 1.

1.4 GSP Group Take Data

1.4.1 Using the SVA System, input and validate every data file received from the Central Data Collection Agent, within the time period from receipt of the file specified in BSC Procedure BSCP508.

1.4.2 Whenever possible, but provided that the SVAA meets its obligations under this SSL and BSC Procedure BSCP508, validate and then use a data file received from the Central Data Collection Agent after the deadline in the SVAA Calendar.

1.4.3 In relation to any data file received from the Central Data Collection Agent, inform the Central Data Collection Agent, in accordance with BSC Procedure BSCP508, of any validation errors and specify their nature

1.4.4 Where the SVAA has received more than one data file which has passed validation from the Central Data Collection Agent designated for the same VAR, use the file with the latest Run number in the file header.

1.4.5 Notify the Client or its nominated agent without delay in the event that the SVAA receives a data file from the Central Data Collection Agent after the deadline in the SVAA Calendar.

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- 1.4.6 ~~M~~Compile and maintain information relating to the Central Data Collection Agent Log, setting out, in relation to each data files received from the Central Data Collection Agent, ~~the details~~ as specified in Appendix 1.

1.5 Line Loss Factor Data

- 1.5.1 Using the SVA System, input and validate every data file received from a Licensed Distribution System Operator (LDSO), within the time period specified in BSC Procedure BSCP508 from receipt of the file.
- 1.5.2 In relation to any data file received from a LDSO, inform the relevant LDSO, in accordance with BSC Procedure BSCP508, of any validation errors and specify their nature.
- 1.5.3 Following the deadline for the provision of Line Loss Factors in accordance with BSC Procedure BSCP508, inform the Client or its nominated agent and the relevant LDSO of any Line Loss Factor Classes for which data are missing.
- 1.5.4 ~~M~~Compile and maintain information the LLF Log setting out, in relation to each data relating to files received from a LDSO, ~~s as the details~~ specified in Appendix 1.

1.6 Standing Data and Other Parameters Input by the SVAA

- 1.6.1 Maintain the standing data in accordance with BSC Procedure BSCP507.
- 1.6.2 Provide changes relating to the SVAA contact details to the Central Registration Agent in accordance with BSC Procedure BSCP507.
- 1.6.3 Date and timestamp all Non Half Hourly Balancing Mechanism Unit data files received from the Supplier, via their nominated Non Half Hourly Balancing Mechanism Unit representative, on every day of the year, in accordance with BSC Procedure BSCP507.
- 1.6.4 Before each VAR, check whether the standing data has been updated and if so, translate the updates into the SVA System before the VAR.
- 1.6.5 Enter into the SVA System any parameters required to make it function correctly.
- 1.6.6 ~~Record details about~~ Compile and maintain the Standing Data ~~Log which records details about standing data~~ and other input parameters from time to time entered into the SVA System, together with any relevant validation messages, as specified in Appendix 1.
- 1.6.7 Where the data file has originated from a source designated as a valid Data Aggregator in Market Domain Data, but has failed validation due to a conflict with the standing data:
- 1.6.7.1 Loading of this file will produce an exception report containing a warning message that describes the discrepancy. The standing data for that Settlement Day will automatically be amended to agree with the data provided by the Data Aggregator.

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- 1.6.7.2 The SVAA will inform the Client or its nominated agent of any standing data exception reports produced for a particular Settlement Day on the Working Day following that on which the exception report was produced.
- 1.6.8 Amend the standing data for that Settlement Day where the SVAA has been informed that a Data Aggregator's file is not required for that GSP Group on that Settlement Day. This confirmation may be made by either that Data Aggregator, all the Suppliers that would be associated with the data file, the Client or its nominated agent. In this instance the SVAA shall require written confirmation before altering the standing data at a Final Reconciliation Volume Allocation Run.
- 1.6.9 In respect of paragraph 1.6.8, inform the Client or its nominated agent that the standing data has been altered within one working day of the VAR.
- 1.6.10 For each Settlement Day where all standing data has passed validation, inform the Client or its nominated agent on the Working Day following that on which the file was loaded that no exception reports have been raised because of invalid standing data.
- 1.7 Invoking Volume Allocation Runs**
- 1.7.1 Invoke the SVA System (using the version of the System agreed from time to time with the Client or its nominated agent) in accordance with the SVAA Calendar for the specific GSP Groups, Settlement Days and run types, unless instructed otherwise by the Client or its nominated agent.
- 1.7.2 Before invoking an VAR, actively seek to obtain any missing data file from the relevant originator, using a medium with a normal anticipated delivery time of less than ten minutes, at least four Working Hours (where a "Working Hour" is an hour within a working day) before the deadline for receipt of the relevant data specified in the SVAA Calendar or in BSC Procedure BSCP508, as the case may be. For this purpose a missing data file means any file required for an VAR (as indicated by the standing data) which the SVAA knows to be unavailable in validated form, whatever the reason for that unavailability. Where the SVAA believes that a data file is missing from a Data Aggregator, the SVAA shall enquire from the Data Aggregator as to whether the Data Aggregator is obligated to provide a data file and act in accordance with paragraph 1.6.8.
- 1.7.3 Where the data file originated is a Balancing Mechanism Unit file and has failed validation due to an invalid Balancing Mechanism Unit, assign the energy value for the failed Balancing Mechanism Unit to the Base Balancing Mechanism Unit in accordance with BSC Procedure BSCP508.
- 1.7.4 Maintain ~~information relating to the~~ VARs Log containing the information specified in Appendix 1.
- 1.7.5 Where the Managed Data Network, the DECNET or the NETA NETWORK (NETANET) has been non-operative such that the Services provided will obviously be affected, contact the Client or its nominated agent for advice about rescheduling the VAR(s).
- 1.7.6 In respect of missing data not received and validated by the relevant deadline for an Initial Volume Allocation Run, take the following action:

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- 1.7.6.1 Missing Non Half Hour Data Aggregator data - substitute data from the previous Settlement Day with sufficient number of Settlement Periods in respect of each Supplier / Non Half Hourly Data Aggregator combination; [CP645]
- 1.7.6.2 Missing Half Hour Data Aggregator data - for Weekday, Saturday and Sunday Day Types, substitute data from the previous Settlement Day of the same Day Type, and for all other Day Types substitute data from the previous Sunday Day Type Settlement Day, with sufficient number of Settlement Periods in respect of each Supplier / Half Hourly Data Aggregator combination; [CP645]
- 1.7.6.3 Missing GSP Group Take data - seek and follow the instruction from the Client or its nominated agent as to the appropriate data to substitute;
- 1.7.6.4 Missing Line Loss Factor data - use a default value of '1.0';
- 1.7.6.5 Seek and follow the instruction from the Client or its nominated agent as to the appropriate data to substitute where the Data Aggregator data is missing and there is no previous Initial Volume Allocation Run with that Settlement Day Type, or where the SVAA is unsure of the appropriate data to substitute for any other reason.
- 1.7.7 In respect of missing data not received and validated by the relevant deadline for a Reconciliation Volume Allocation Run, take the following action:
 - 1.7.7.1 Missing Non Half Hour Data Aggregator / Half Hour Data Aggregator data - substitute data from the previous settlement run for that Settlement Day in respect of each Supplier / Data Aggregator combination;
 - 1.7.7.2 Missing GSP Group Take data – substitute data from the previous Volume Allocation Run for the same Settlement Day;
 - 1.7.7.3 Missing Line Loss Factor data - use a default value of '1.0'.
- 1.7.8 Report details of any substituted data to the relevant Suppliers, LDSOs and the Client or its nominated agent, in accordance with BSC Procedure BSCP508.
- 1.7.9 Maintain a record of all contact with, and attempts to contact, originators of missing data ~~in the Missing Data Log~~ as specified in Appendix 1.
- 1.7.10 Record the occurrence of, and investigate the reasons for, any VAR failure and report that information without delay to the Client or its nominated agent.
- 1.7.11 Allow the total energy volume data to be either positive or negative.
- 1.7.12 Where any VAR cannot be completed, agree remedies with the Client or its nominated agent, the Settlement Administration Agent and, if appropriate, the Central Data Collection Agent and the Fund

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Administration Agent to ensure that the output will be delivered to the Settlement Administration Agent in accordance with the Funds Administration Agent Calendar, or as soon as possible thereafter.

- 1.7.13 In the event that the SVAA is unable to complete an Initial Volume Allocation Run, provide estimated data, by BM Unit, to the Settlement Administration Agent without fail for every occasion that an Initial Volume Allocation Run is required by the Funds Administration Agent Calendar. To estimate the data, the SVAA shall estimate in energy terms, by BM Unit, the total value of the Supplier Deemed Take in each half hour, between Suppliers in the same proportion as occurred in the last Initial Volume Allocation Run for a Settlement Day for which the same day type was input into the Daily Profile Production Run.

1.8 Provision of Output

- 1.8.1 Produce and distribute the reports output from the SVA System in accordance with BSC Procedure BSCP508.
- 1.8.2 Distribute any optional report only if the recipient of the report has requested this report via the National Help Desk.
- 1.8.3 Maintain ~~information relating to all of the Output Reports. Log of all files~~ despatched with their date-stamps. This log shall ~~include~~~~contain~~ the information specified in Appendix 1, and cover the output from the SVA System, ~~Total Consumption Reports,~~ Performance Monitoring Reports and all communications received or made pursuant to paragraphs 1.9.4 and 1.9.5.
- 1.8.4 Provide information of any file dispatched on request to any authorised recipient of that file and to the Client or its nominated agent, through the National Help Desk Service.
- 1.8.5 Inform all authorised recipients and the Client or its nominated agent of any missing or delayed reports as soon as it becomes aware that such a delay will be inevitable.
- 1.8.6 Re-send output reports, to the recipient requesting the re-send, in accordance with SSL370.

1.9 Miscellaneous

- 1.9.1 On request by the Client or its nominated agent, invoke the SVA System for additional VARs, or run a module of the SVA System, using the specified input data.
- 1.9.2 Following any additional VAR of the SVA System, or module thereof, carried out in accordance with paragraph 1.9.1, distribute the output reports as requested by the Client or its nominated agent.
- 1.9.3 Report without delay to the Client or its nominated agent any known or suspected failures of the hardware or software, any such report to be confirmed in writing.
- 1.9.4 Report to the National Help Desk Service, and the Client or its nominated agent any significant known or suspected errors in the settlement process, any such report to be confirmed in writing.

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- 1.9.5 Initiate a dispute, in accordance with SSL330, where there has been a material error in the settlement process. The Client or its nominated agent shall inform the SVAA, from time to time, of the definition of material in respect to this paragraph.
- 1.9.6 Seek and follow the advice of the Client or its nominated agent where the SVAA is uncertain about the correct course of action in exceptional circumstances or in cases of ambiguity in the documentation; provided that seeking advice shall not delay passing reports to the Settlement Administration Agent beyond the timescales in the Funds Administration Agent Calendar.
- 1.9.7 Synchronise the SVA System's time to ensure agreement within one second of the Rugby radio clock.
- 1.9.8 Ensure the confidentiality and integrity of all information that the SVAA receives, processes and maintains.
- 1.9.9 Where requested by the Client or its nominated agent, the SVAA will produce and provide the Volume Allocation Run Equitability Report to the Client or its nominated agent.
- 1.9.10 Where requested by the Client or its nominated agent, the SVAA will produce and provide the Measurement Requirement and Profile Class in a GSP Group Report to the Client or its nominated agent.

1.10 Performance Monitoring Reports

- 1.10.1 Provide monthly in accordance with Appendix 2, routine Performance Monitoring Reports to the Client or its nominated agent.
- 1.10.2 Provide monthly in accordance with the Ad-Hoc Reporting Service and Appendix 2, ad-hoc Performance Monitoring Reports to the Client or its nominated agent.
- 1.10.3 Provide ~~the information monthly in accordance with Appendix 2, copies of updates to the logs~~ specified in Appendix 1 to the Client or its nominated agent on request.

2. Charges

2.1 Charges for Services

2.1.1 Charges for the services in this SSL are set out in Schedule 7 (Charges) of the SVAA Agreement.

B Service Level Agreement

3. Service Availability

- 3.1 The Services described in Section 1 of this SSL shall be carried out for each Settlement Day according to the SVAA Calendar, and be available throughout the Working Day.
- 3.1.1 In addition to clause 3.1 above additionally provide a logging service for date and timestamping all Non Half Hourly Balancing Mechanism Unit files received on every day of the year.
- 3.2 The system shall be capable of being operational for 24 hours per day, less the time reasonably required for planned daily back-up.
- 3.3 The SVAA shall as required by the Client or its nominated agent, provide the Service for additional VARs other than those required to meet the SVAA Calendar, on a timescale to be agreed with the Client or its nominated agent. The Service Levels, as shown in Appendix 2, shall not be applied to the SVAA's obligations under paragraph 3.3.
- 3.4 Where required by the Client or its nominated agent, and given five Working Days' notice, the SVAA shall provide the Service 24 hours per day, less the time reasonably required for planned daily back-up.

4. Service Levels

- 4.1 The criterion against which the successful provision of the services described in Section 1 of this SSL shall be measured, is the successful despatch by the SVAA to all appropriate parties of the reports detailed in each measure described in Appendix 2.
- 4.1.1 For the purpose of paragraph 4.1, "successful despatch" means the despatch of a complete and correct set of files within the time-scales defined by BSC Procedure BSCP508, and Appendix 2, using input data that has been collected or estimated in accordance with the requirements set out in this SSL and BSC Procedure BSCP508. Where estimated data is provided by the SVAA in accordance with paragraph 1.3.13, the Client or its nominated agent may at its discretion decide whether there has been successful despatch.
- 4.1.2 The SVAA shall record the number of successful and unsuccessful despatches of files against each measure described in Appendix 2. They shall be measured on a monthly basis, with a weekly decomposition of performance provided. These routine reports shall be despatched to the Client or its nominated agent, within five Working Days (5WD) of the end of the month. ~~CP699~~
- 4.1.3 The SVAA shall exclude from its successful despatches those occasions where disputes on the completeness or correctness of the despatch are upheld by the Client or its nominated agent.

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- 4.1.4 The incentives to meeting these measures are referred to in Section 2 of this SSL (Charges). The calculation of the incentives is as stated in Schedule 3.
- 4.1.5 The Client or its nominated agent may choose at its discretion whether or not it wishes to claim all or part of the service credits detailed in Schedule 3.

5. Appendices

5.1 Appendix 1 - Details of Information Maintained Logs

The following minimum information shall be retained by the SVA Agent. This information may be held in various forms, such as database records, problem management logs, exceptions reports or manual records, and will be extracted and made available to the Client or its nominated agent on request. contents of the Logs shall include, but not necessarily be limited to the following data fields.

The SVAA shall ensure that it also maintains records of any additional information required to fulfil its obligations under this SSL or any other contractual obligation.

<u>Name of Sub Log</u> <u>Type of Information</u>	<u>Minimum Requirements</u> <u>Fields</u>
Market Domain Data <u>Details</u> <u>Log</u> (for each completed every time an extract is created from the Market Domain Data load into ISRA)	<u>MDD Version number</u> <u>Run Number of File</u> <u>Extract file derived from the latest MDD? (Y/N)</u> <u>Date and Time loaded into ISRA</u> <u>of Check against latest version of MDD</u> <u>Any Validation Errors (Y/N)</u> <u>Details of any validation errors including:</u> <u>If "Yes"</u> Nature of Error When BSCCo informed <u>Whether</u> BSCCo informed within BSC Procedure timescale (Y/N) Details of Action Taken
NHHDA <u>Details</u> <u>Log</u> (for each file type completed every time a file is received from a NHHDA)	<u>Run Number of File</u> <u>MPID of NHHDA</u> <u>Settlement Date</u> <u>Run Type</u> <u>Source</u> Intended for Which Volume Allocation Run Date and Time of Receipt Medium by which received Deadline Received after Deadline (Y/N) Number of files received from that Originator for that Volume Allocation Run Date and time SVAA obligated to validated (Y/N) Whether v Validated (Y/N) Validated within BSCP timescale (Y/N) <u>Details of a</u> Any Validation <u>eErrors including?</u> <u>If "Yes"</u> Nature of Error

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	When n Notification of y Validation e Error s Sent Whether s Sent within BSCP timescale- (Y/N) Medium by which sent Network Working (Y/N) —Address where sent (network, fax no, physical, etc.) Volume Allocation Runs file used in
<u>HHDA Details</u> <u>(for each file received from a</u> <u>HHDA)</u>	<u>Same as for NHHDA</u>

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<u>Type of Information</u> <u>Name of Log</u>	<u>Minimum Requirements</u> <u>Fields</u>	
HHDA Log (completed every time a file is received from a HHDA)	Same as for NHHDA	
GSP Group Take Details Log (for each completed every time a file is received from the CDCA)	Run Number of File <u>Settlement Date</u> <u>Run Type</u> Intended for Which Volume Allocation Run Date and Time of Receipt <u>Deadline</u> <u>If received after deadline:</u> Medium by which received Any Validation Errors (Y/N) If "Yes" Nature of Error Deadline Received after Deadline (Y/N) If "Yes" When the Client or its nominated agent Informed <u>Whether w</u> Within BSCP timescale (Y/N) Details of <u>a</u> Action <u>t</u> Taken <u>Details of any validation errors, including:</u> <u>Nature of error</u> <u>When n</u> Notification of <u>v</u> Validation <u>e</u> Error <u>s</u> Sent <u>Whether s</u> Sent within BSCP timescale (Y/N) <u>Medium by which sent</u> Medium by which sent Network Working (Y/N) Address where sent (network, fax no, physical, etc.) Volume Allocation Runs file used in	

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Name of Information Log	Minimum Requirements Fields
LLF Details Log (completed for each every time a file is received from BSCCo-a LDSO)	Run Number of File Date and Time file created of Update File Consecutive Check Performed (Y) Date and Time of R Receipt Details of any validation errors, including: Medium by which received Any Validation Errors (Y/N) If "Yes" Nature of Error When the Client or its nominated agent informed Deadline Received after Deadline (Y/N) Mi Whether informed within BSCP timescale ssing Data for LL Classes discovered from Completeness Check (to be completed just after Deadline) (Y/N) If "Yes" Which Classes When the Client or its nominated agent Informed Within BSCP timescale (Y/N) Details of Action Taken When Notification of Validation Error Sent Sent within BSCP timescale (Y/N) Medium by which sent Network Working (Y/N) Working Address where sent (network, fax no, physical, etc.) Volume Allocation Runs file used in

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<u>Type of Information</u> <u>Name of Log</u>	<u>Minimum Requirements</u> <u>Fields</u>	
Standing Data Log (completed every time the Standing Data is updated by file input)	Run Number of File Identification Code of Update Date and Time of Receipt Medium by which received Correct Authorisation (Y/N) If "No" —When Contacted Authorised Party —Medium —Within BSCP timescale (Y/N) —Details of Response —Accept Update as authorised (Y/N) Any Validation Errors (Y/N) If "Yes" —Nature of Error —When Notification of Validation Error Sent —Sent within BSCP timescale (Y/N) —Medium by which sent —Network Working (Y/N) —Address where sent (network, fax no, physical, etc.) Effective From Date Received after Effective From Date (Y/N) If "Yes" and Valid —Details of Action Taken —Within BSCP timescale (Y/N) Volume Allocation Runs file used in Identity of Operator Authorising Change	
<u>Manual Standing Data Change Details Log (Manual Input Parameters)</u> (for completed every time the Standing Data is updated by manual input)	Input pParameter dDescription Input pParameter vValue Effective From Settlement Date Effective To Settlement Date Identity of operator authorising change If change was made to accept a file from Data Aggregator Volume Allocation Runs file used in Identity of Operator Authorising Change Was change made to accept a data file from a Data Aggregator (Y/N) If "Yes" Details of related data file from Data Aggregator	

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<u>Type of Information</u> <u>Name of Log</u>	<u>Minimum Requirements</u> <u>Fields</u>
	Details of informing Client or nominated agent of changes to Sstanding Ddata. If conflict with <u>Non-half hourly Balancing and Settlement Code</u> Data Aggregator Sstanding Ddata – details of notifications to the Client or its nominated agent If conflict with Non Half Hourly Balancing Mechanism Unit Unit Sstanding Ddata: any Warning or Error Condition If Yes Details of Condition Details of Action Taken
Volume Allocation Run <u>Details</u> Log (last two Fields duplicated in other Logs) (completed (for at every VAR)	Settlement Date Settlement Code Time and date Input files uUsed Input parameters uUsed <u>Details of any warning or error condition, including</u> Any Warning or Error Condition (Y/N) If Y Details of Condition Details of Action Taken
Missing Missing Input Data <u>Details</u> Data Log (for (completed at every VAR)	Settlement Date Settlement Code <u>Settlement Code</u> <u>Type of data missing</u> <u>Originator of missing data</u> Time and Date Missing Data Originator of Missing Data When Contacted By which medium <u>Whether within BSCP timescale</u> Within BSCP Timescale (Y/N) Details of Correspondence <u>Details of s</u>ubstituted Data

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<u>Type of Information</u> <u>Name of Log</u>	<u>Minimum Requirements</u> <u>Fields</u>	
Output Report <u>Details</u> Log (for completed at every VAR) or (whenever a copy of a file is requested)	Type of r Report T Sent to w <u>Whom sent</u> Settlement Date Settlement Code Time and d <u>Date</u> s Sent Sent w <u>Within</u> BSCP t <u>Timescales</u> Medium by which s Sent Address <u>If late or missing:</u> Copy Requested When requested Correct Authorisation (Y/N) If "No" <u>Time and date the SVAA first realised the report would not meet the deadline</u> Date & Time of Contacting Authorised Party <u>Time and date recipient contacted</u> Medium <u>Contact's name / area</u> <u>Medium by which contacted</u> Within BSCP timescale (Y/N) Details of Response Accept Update as authorised (Y/N) Date & Time of sending Sent within four Working Hours (Y/N) If late or missing Time and date first realised that would not met deadline Time and date of contacting recipient Contact's name / area Medium	
<u>Type of Information</u>	<u>Minimum Requirements</u>	
<u>Output Report Details</u> (<u>for every VAR</u>)	<u>Details of report requested, including</u> <u>File type</u> <u>Settlement Date</u> <u>Run type</u>	

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	<u>MPID of original recipient</u> <u>MPID of requestor</u> <u>When requested</u> <u>Whether authorisation correct</u> <u>If authorisation not correct:</u> <u> Date and time of contacting authorised Party</u> <u> Medium by which contacted</u> <u> Whether within BSCP timescale</u> <u> Details of response</u> <u> Whether update accepted as authorised</u> <u>Date and time file re-sent</u> <u>Whether re-sent within four Working Hours</u>
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5.2 Appendix 2 - SVAA Monthly Service Report ~~CP699~~

Measure	Process	Sub-process / Data Flow	Recipient	Performance standard	Performance Measure / Service Level
1	Marshall incoming data	Confirm validation of input files	CDCA, HHDA, NHHDA	Notification of validation errors	95% to Section 4. 100% to Section 4 + 2 Working Hours
2	Input MDD into the SVA System			No separate standard needed - covered by SR and Produce SVA Supplier Reports	
3	Update SVA Standing Data			No separate standard needed - covered by Run SVA and Produce SVA Supplier Reports	
4	Run SVA	BM Unit Supplier Take Energy Volume Data File	SAA	Complete and accurate within timescales for Initial Volume Allocation Run	100% to Section 4
5	Run SVA	BM Unit Supplier Take Energy Volume Data File	SAA	Complete and accurate within timescales for Timetabled Reconciliation Volume Allocation Runs	100% to Section 4
6	Run SVA	BM Unit Supplier Take Energy Volume Data File	SAA	Complete and accurate within timescales for Final Reconciliation Volume Allocation Run	100% to Section 4
7	Run SVA	DUoS Report	LDSO	Complete and accurate within timescales for Initial Volume Allocation Run	100% to Section 4
8	Run SVA	DUoS Report	LDSO	Complete and accurate within timescales for Timetabled Reconciliation Volume Allocation Runs	100% to Section 4
9	Run SVA	DUoS Report	LDSO	Complete and accurate within timescales for Final Reconciliation Volume Allocation Run	100% to Section 4
10	Run SVA	TUoS Report	Transmission Company	Complete and accurate within timescales for Initial Volume Allocation Run	100% to Section 4
11	Run SVA	TUoS Report	Transmission Company	Complete and accurate within timescales for Timetabled Reconciliation Volume Allocation Runs	100% to Section 4

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Measure	Process	Sub-process / Data Flow	Recipient	Performance standard	Performance Measure / Service Level
12	Run SVA	TUoS Report	Transmission Company	Complete and accurate within timescales for Final Reconciliation Volume Allocation Run	100% to Section 4
13	Produce SVA Report	SVA Report	Suppliers	Complete and accurate within timescales for Initial Volume Allocation Run	100 % to Section 4
14	Produce SVA Reports	SVA Report	Suppliers	Complete and accurate within timescales for Timetabled Reconciliation Volume Allocation Runs	100 % to Section 4
15	Produce SVA Reports	SVA Report	Suppliers	Complete and accurate within timescales for Final Reconciliation Volume Allocation Run	100 % to Section 4
16	Run SVA	Validation against CDCA Data Report	SAA	Complete and accurate within timescales	100% to Section 4
17	SVAA Management	Routine Performance Monitoring Reports	Client or its nominated agent	Complete and accurate within timescales	100% within 5 WD of end of month [CP699]
18	SVAA Management	Total Consumption Report	Client or its nominated agent	Complete and accurate within timescales	100% within 5 WD of end of Quarter
19	SVAA Management	Ad-hoc Performance Monitoring Reports	Client or its nominated agent	Complete and accurate within timescales	98% within 5 WD of request (or longer period if agreed with Client or its nominated agent)
20	SVAA Management	Information described in Appendix 1 Logs (as described in Appendix 4)	Client or its nominated agent	Complete and accurate within timescales	100% of updates within 5 WD of end of each month
21	NHH BM Unit Allocation Service	Receipt and logging of NHH BM Unit Allocations Validation and input of NHH BM Unit Allocations	Supplier	Complete and accurate within timescales	100% to Section 4 [CP681]

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The routine Performance Monitoring Reports shall measure the success rates against the criteria in the preceding table in a format and medium to be agreed with the Client or its nominated agent.