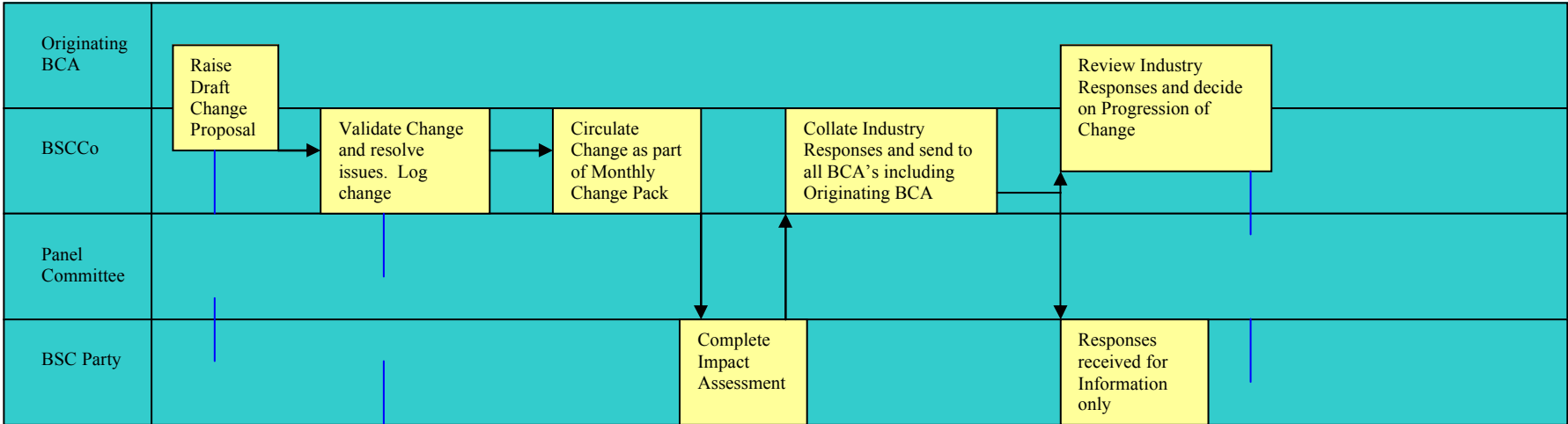


Draft Change Process for Impact Assessment



Raise a Draft Change using the normal Change Form marked clearly as Draft

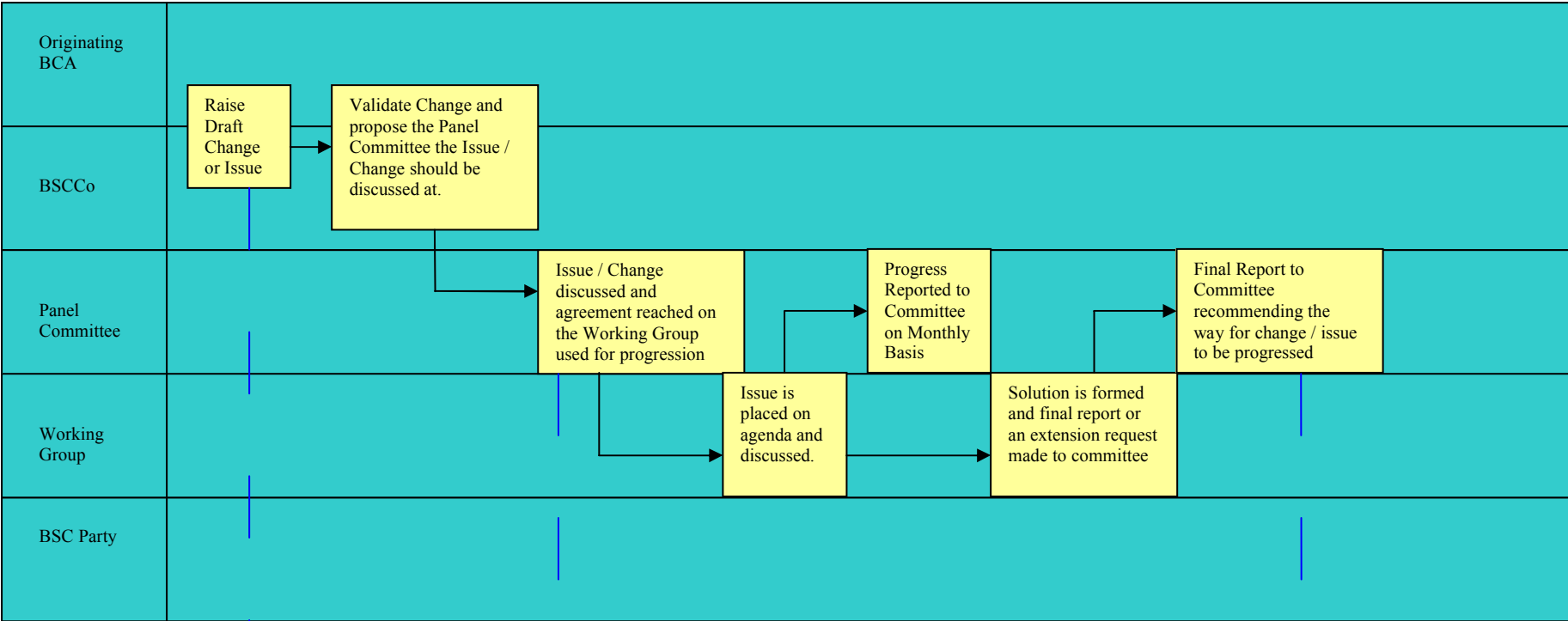
BSCCo to log Change and assign a draft CP number.

Complete an initial Impact Assessment to ascertain expected areas of Impact in the Industry.

Agree with the Originator the month that the Draft change will be circulated for Impact Assessment

- Originator can decide to do the following:
- 1) Raise a Formal Change with a single fully defined solution
 - 2) Send Draft CP to a Working Group
 - 3) Send another Draft CP for Impact Assessment
 - 4) Take no action

Raise an Issue / Draft Change to Working Group



Raise a Draft Change using the normal Change form (Marked clearly as Draft)

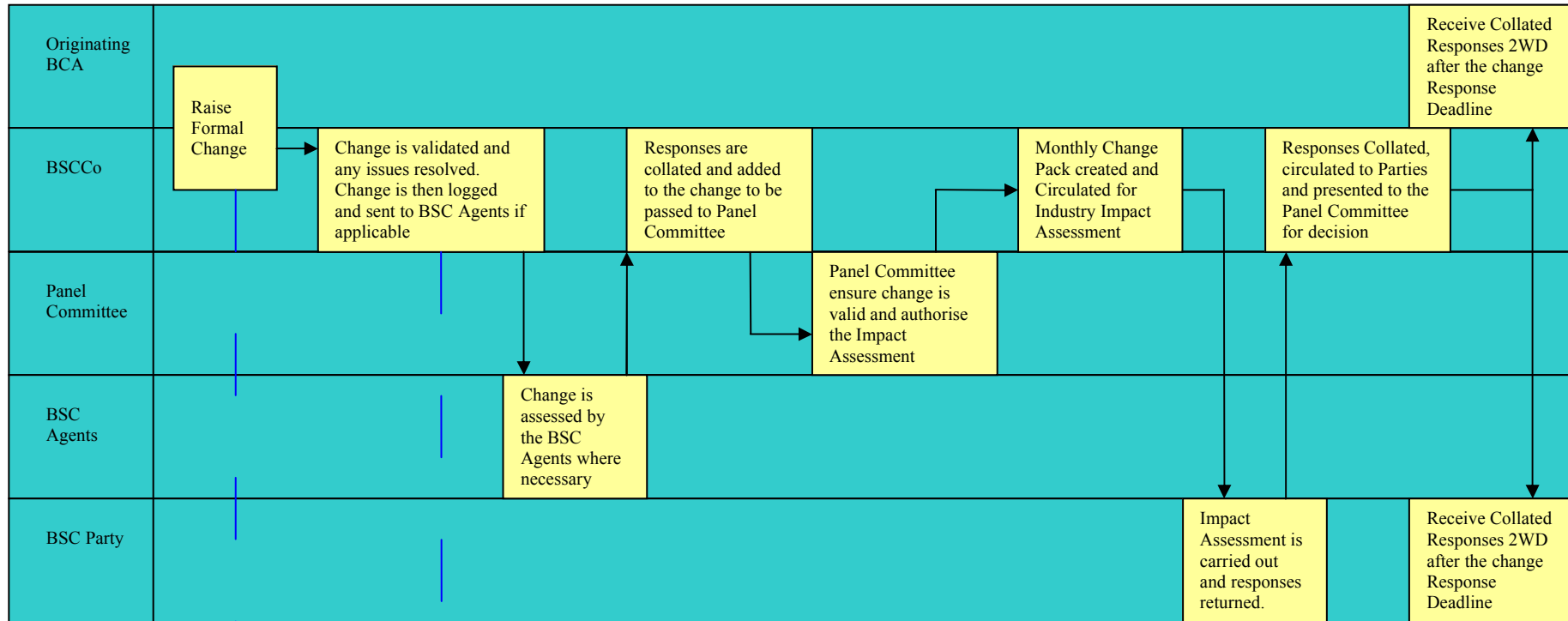
Raise an Issue using the Issue form in the Appendix of BSCP40.

The Issue / Change could be sent to either an existing Working Group or a new Group be created if necessary.

The Panel Committee will also provide timescales to the Working Group for resolution.

The Change or Issue can be progressed as either a Formal Change or a Draft Change or the Working Group can recommend that no further action be taken on the Change / Issue.

Formal Change Proposal



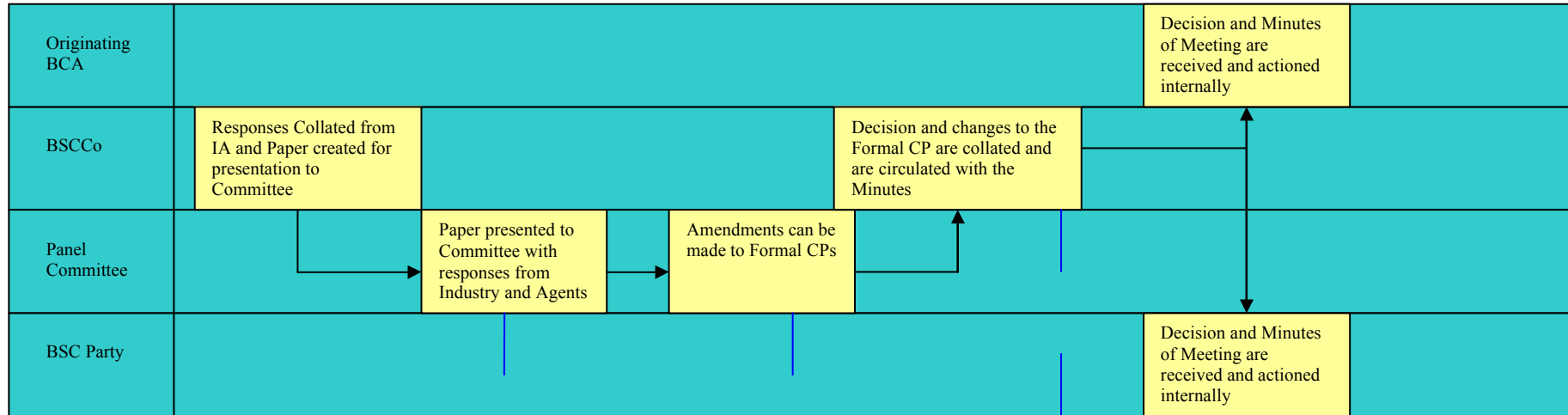
The change will need to meet the criteria within the Guidelines in the Appendix of BSCP40. A Formal Change will have to have redlined documentation and expected Implementation date completed as well as a well defined Single Solution.

Change is validated against the Guidelines and the Initial Impact Assessment is carried out by BSCCo.

Change is then sent to BSC Agents for an Impact Assessment where necessary

Responses returned on or before the Response Deadline

Panel Committee Decision



The paper includes all Industry Responses and the Responses from the Central Agents, the Formal CP and the red lined documentation that was submitted with the Formal CP

Amendments to changes can be made where there is no 'Material Impact' where there is a unanimous decision to change and the proposed change had been made during Impact Assessment

Any amendments will be done by BSCCo as instructed by the Committee and then circulated as Final Version with the minutes of the Meeting. All agreed changes will be added to the Internet marked as Final Version

Once the Change is agreed this is then the baseline for any future changes before the Go-Live Date and all future changes should be checked against this new baseline when initially validated by the BSCCo

BSC Systems Release Planning

