

CP1278 v2.0 – Proposed changes to BSCP507

Under CP1278, ongoing changes to SVA Standing Data would be dealt with through the automated update procedure first introduced by CP1093, with Suppliers having the option to submit ad-hoc updates using a new form.

As part of this CP, housekeeping changes to remove references to BETTA Data Take-on Procedure BDTP38 from BSCP507 are also being progressed.

BSCP507, v13.0:

1.2 Main Users of Procedure and their Responsibilities

The main users of this procedure are:

- Suppliers, via their relevant authorised signatory or alternatively their nominated Non Half Hourly (NHH) Balancing Mechanism (BM) Unit representative, to raise / confirm Supplier / Supplier Agent and NHH BM Unit changes.
- The Balancing and Settlement Code Company (BSCCo) who authorises Supplier / Supplier Agent related changes.
- The SVAA who notifies the CRA of changes to the SVAA contact details.
- The SVAA who processes any changes to the Supplier / Supplier Agent ~~and NHH BM Unit Supplier Volume Allocation~~ standing data and notifies the relevant Supplier of such changes via a monthly report; and-
- The SVAA who processes any change to the NHH BM Unit Supplier Volume Allocation standing data. Prior to providing any NHH BM Unit data to the SVAA, Suppliers are required to ensure that their relevant authorised signatory or nominated NHH BM Unit representative has been registered as a relevant Authorised Person in accordance with BSCP38 ~~and/or BDTP38.~~

1.3 Use of the Procedure

The key milestones for changes to standing data ~~requested through BSCP507 is that the Supplier Volume Allocation Standing Data Change form must be provided for Supplier / Supplier Agent related changes as follows are established~~ as follows:

- Following a Supplier's initial entry into the market, Supplier and Supplier Agent related standing data must be provided no later than five Working Days (WD) after the first Supply Start Date (SSD) for the Supplier appointment in the GSP Group.
- ~~no later than five Working Days (WD) after the Supply Start Date (SSD), for the first or last Supplier appointment/de-appointment in the GSP Group.~~
- ~~for a Supplier Agent change, no later than one WD after the confirmation of the appointment/de-appointment of the Supplier Agent in the GSP Group for that Supplier.~~

~~•no later than five WDs after a Supplier Volume Allocation (SVA) Run for a change to the Data Aggregator standing data.~~

• Following the initial registration of standing data, subsequent updates must be confirmed by the Supplier no later than ten WDs following receipt of a monthly report of standing data changes from the SVAA.

The Supplier must ensure that Non Half Hourly Balancing Mechanism (BM) Unit changes are received by the SVAA no later than Gate Closure for the period to which the BM Unit applies. BM Unit changes provided after this timescale will not be processed by the SVAA.

The SVAA must ensure that any changes to their contact details must be provided to the CRA within 1 WD of those changes becoming effective.

The remaining sections in this document are:-

- Section 2 - This section is no longer in use.
- Section 3 - Interface and Timetable Information: this section defines in detail the requirements of each business process, ~~as displayed in Section 2.~~
- Section 4 - Appendices: this section contains relevant supporting information. In addition, Appendix 4.1.1 Data Flows contains references to the BSC SVA Data Catalogue.

1.5 Associated BSC Procedures

BSCP11 - Trading Queries and Trading Disputes
BSCP38 - Authorisations
~~BDTP38 - Authorisations~~
BSCP508 - Supplier Volume Allocation Agent
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1.6 Acronyms and Definitions

1.6.1 Acronyms

The terms used in this BSC Procedure are defined as follows:

AFYC Average Fraction of Yearly Consumption
BCA BSC Change Administrator
~~BDTP - BETTA Data Take-on Procedure~~
BM Balancing Mechanism
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Sections 1.1, 1.4, and 2 – no changes

3.1 Supplier / Supplier Agent Standing Data Changes

The following process shall be used upon initial market entry of a Supplier and in cases where a Supplier wishes to notify the SVAA of any subsequent updates. Other changes to standing data are managed through Section 3.4 of this BSCP507, 'Approval of Automatic Standing Data Updates'.

REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.1.1	a) <u>Following initial market entry, n</u> No later than 5WD after the SSD for a Supplier appointment. / de-appointment. b) <u>Subsequent to initial market entry, as required by the Supplier.</u> b) No later than 1WD after confirmation of appointment for a Supplier Agent appointment / de-appointment.	Authorised signatory to send the BSCP507/01A Form to SVAA.	Supplier.	SVAA.	Details of <u>Supplier / Supplier Agent appointments change</u> including the effective date of the relationship starting and +(if applicable) <u>or</u> ending for the GSP Group(s). Complete Form BSCP507/01A, Part A.	Fax / Email.
3.1.2	Within 1WD of 3.1.1.	Log details of the Form.	SVAA.		Complete Form BSCP507/01A, Part B.	Internal Process.
3.1.3	Within 1 WD of 3.1.2	Verify authorised signatory details.	SVAA.		Form BSCP507/01A, Part B Relevant authorised signatories list	Internal Process

3.1.4	If required, within 1 WD of 3.1.3	Resolve any problems with the authorised signatory details. If the authorised signatory details cannot be accepted, reject form and inform Supplier of reasons for rejection.	SVAA. SVAA.	BSCCo. Supplier.	Form BSCP507/01A, Part A Relevant authorised signatories list Notification of rejection, including reasons for rejection	As agreed.
3.1.5	Where there are any queries with the changes requested on the form, on same day as 3.1.2.	Liaise with the Supplier to resolve any issues.	SVAA.	Supplier.		Fax / Email
3.1.6	Within 1WD of successful verification of both: a) authorised signatory details; and b) changes requested.	Implement changes requested in the SVA System.	SVAA.		Complete Form BSCP507/01A, Part BE . Proceed in accordance with BSCP508.	Internal Process.
3.1.7	Within 1WD of 3.1.6.	Send notification to Supplier that change(s) incorporated in the SVA A System.	SVAA A .	Supplier.	Form BSCP507/01A.	Fax / Post / Email.

3.2 Non Half Hourly Balancing Mechanism Unit Standing Data Changes⁵

REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.2.1	To be received by SVAA no later than Gate Closure for the Settlement Period to which BM Unit applies.	Send the NHH BM Unit Allocation / revised NHH BM Unit Allocation change proposal (following rejection of change proposal by SVAA).	Supplier. ⁶	SVAA.	Form BSCP507/02. P0185 NHH BM Unit Allocation.	Fax / email.
3.2.2	Following 3.2.1 and by Gate Closure for the Settlement Period to which BM Unit applies.	Log change proposal.	SVAA.		Confirmation to date and timestamp all change requests received up to and including Gate Closure on every day of the year.	Internal Process.

Sections 3.3 and 3.4 – no changes. Section 4 – only changes to BSCP507/01A.

⁵ Suppliers should note the following:

- a. If an NHH BM Unit Allocation is only required to be effective for a particular Settlement Day, Form BSCP507/02 should be submitted with dates in both the Effective From and Effective To fields;
- b. Non Half Hourly consumption will be allocated to the Base BM Unit by default, without any need to submit additional allocations;
- c. Specifying an Effective To date will terminate an allocation to an additional BM Unit once the date has been reached.

⁶ The originator of the NHH BM Unit data must be authorised in accordance with BSCP38 ~~or BDTP38~~.

Replace current BSCP507/01A form with the following:

Supplier Volume Allocation Supplier / Supplier Agent Standing Data Change Form BSCP507/01A	
PART A - TO BE COMPLETED BY THE SUPPLIER (Authorization of changes required) AUTHORISED SIGNATORY NAME _____ PARTY ID _____ PASSWORD _____ SIGNATURE {Only if sent by Fax} _____ DATE _____	PART B - TO BE COMPLETED BY THE SYA AGENT (Verification of details / change applied) DATE RECEIVED _____ NAME AND PASSWORD / SIGNATURE VALID Y/N _____ DATE CHANGE(S) APPLIED TO SVAA SYSTEM _____ NAME _____ DATE CONFIRMATION SENT TO SUPPLIER _____

TO BE COMPLETED BY THE SUPPLIER													
Supplier in a GSP Group P0030				Data Aggregator in a GSP Group P0031				Data Collector in a GSP Group P0032				Call No.	
GSP Group Id *	Supplier Id *	Effective From Settlement Date (SIGG)	Effective To Settlement Date (SIGG)	Data Aggregator Id	Data Aggregator Type	Effective From Settlement Date (DAIGG)	Effective To Settlement Date (DAIGG)	Data Collector Id	Data Collector Type	Effective From Settlement Date (DCIGG)	Effective To Settlement Date (DCIGG)	Ref No - SVAA to complete	
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* Note: The GSP Group Id and Supplier Id columns MUST be completed for each record whether it is a P0030, P0031 or P0032