

The proposed changes are detailed below.

**BSCP 515 Page 39. 3.7 Disconnection of a SVA Metering System**

Prior to any SVA disconnection, ~~the Metering System must be de-energised in accordance with Section 3.6.~~ the Supplier will normally instruct their meter operator to de-energise and remove the meter. Where this has not occurred prior to the disconnection request the LDSO may either reject the disconnection request and ask for the Supplier to arrange for removal [and recovery] of the meter or liaise with the appointed Meter Operator to arrange for removal [and recovery] of the meter and sending of the necessary flows.

| REF   | WHEN                                                          | ACTION                                                                                           | FROM     | TO                                 | INFORMATION REQUIRED                                                    | METHOD                                |
|-------|---------------------------------------------------------------|--------------------------------------------------------------------------------------------------|----------|------------------------------------|-------------------------------------------------------------------------|---------------------------------------|
| 3.7.1 | At request of Supplier, or as required.                       | Supplier requests disconnection of Metering System.                                              | Supplier | LDSO                               | D0132 Request for Disconnection of Supply.                              | Electronic or other method as agreed. |
| 3.7.2 | If request rejected                                           | Notify Supplier of rejection of disconnection request.                                           | LDSO     | Supplier                           | D0262 Rejection of Disconnection.                                       | Electronic or other method as agreed. |
| 3.7.3 | If request accepted                                           | Disconnect Metering System and notify SMRA, proceeding in accordance with BSCP501. <sup>15</sup> | LDSO     | SMRA                               | BSCP601 Supplier Meter Registration Service.                            | BSCP501                               |
| 3.7.4 | If meter still present at time of disconnection. <sup>1</sup> | Liaise with Meter Operator to agree arrangements for removal and recovery of meter.              | LDSO     | MOA                                | Location of meter and arrangements for removal and delivery/collection. | Telephone or other method as agreed.  |
| 3.7.5 | Following 3.7.4                                               | Send details of removed meter and final readings in accordance with BSCP514.                     | MOA      | Supplier<br>NHHDC/<br>HHDC<br>LDSO | D0150 or D0268 and D0010                                                | Electronic or other method as agreed. |

<sup>1</sup> Where time allows, this liaison activity may precede the disconnection in step 3.7.3