

Change Proposal – BSCP40/02	CP No: CP1304 <i>Version No: 1.0</i> (mandatory by BSCCo)
Title (mandatory by originator) Exclusion of certain Site Visit Check Codes (SVCC) within the Long Term Vacant (LTV) site process	
Description of Problem/Issue (mandatory by originator) BSCP504 ‘Non Half Hourly Data Collection for SVA Metering Systems Registered in SMRS’ states that a site will drop out of the LTV process if ‘the Supplier has received a D0004 with the J0024 data item populated with a code other than 02 (Site not occupied)’. However, there are certain other codes that a Supplier may receive that do not indicate that the site is no longer vacant. These are: • SVCC 18 Unsafe premises - if a site is clearly not occupied as it is unsafe, this code may be used interchangeably with the 02 check code, depending on the data retriever. • SVCC 19 Call not made on routine visit – code may be used when data retriever is off sick etc. • SVCC 20 No access – sometimes used by different data retrievers for a site where ‘02’ has been received previously. Group members stated that for the same site you can often receive a string of 02, 02, 20, 02 etc. • SVCC 28 Unable to gain access due to insufficient address details. This code is sometimes received when there has been a change of meter reader personnel. Currently if one of these codes is received, the site must be removed from the LTV process – even though the site will still be vacant. This issue and proposed solution was discussed by the issue 0004 ‘Improvements and Clarifications to the LTV Site process’ review group.	
Proposed Solution (mandatory by originator) The process should be changed so that if any of the above codes were received while the site was in the LTV process the site would not automatically fall out of the process. The Supplier would still have to receive an ‘02’ code within 7 months of the previous ‘02’ code for the site not to fall out of the process due to timing issues. If the Supplier did not receive an ‘02’ code within 7 months then the end date for the LTV period would relate the latest ‘02’ code, not the date when the alternative code was received. This change would only affect the process for sites to remain in the LTV process and not the process for sites entering the process. If multiple codes were received on the same flow where one was ‘02’ the rest were any of the above this would count as receiving an ‘02’ code. This affects section 4.15.3 (point 2) of BSCP504.	

Justification for Change *(mandatory by originator)*

The sites that are falling out of the process due to the issue described above may still be LTV and should therefore remain in the process provided the other criteria are met.

One Supplier has provided figures over a year period for sites that exited the process due to receiving a D0004 with the above codes:

Code	Total
18	19
19	23
20	2294
28	88

To which section of the Code does the CP relate, and does the CP facilitate the current provisions of the Code? *(mandatory by originator)*

These changes relate to Section S ‘Supplier Volume Allocation’ of the Code, in particular S2.8 and Annex S-2, 4.3.19 - 4.3.22 which describe the Long Term Vacant site process.

The CP facilitates the current provisions of the Code. The Code contains the high level requirements for the Long Term Vacant site process and BSCP504 contains the detail. The changes above add further clarification to the detail contained in BSCP504 and are consistent with the high level requirements in the Code.

Estimated Implementation Costs *(mandatory by BSCCo)*

CP1304 will take approximately 1 Working Day (equivalent to £220) for ELEXON to implement.

Configurable Items Affected by Proposed Solution(s) *(mandatory by originator)*

BSCP504 ‘Non Half Hourly Data Collection for SVA Metering Systems Registered in SMRS’

Impact on Core Industry Documents or System Operator-Transmission Owner Code *(mandatory by originator)*

None

Related Changes and/or Projects *(mandatory by BSCCo)*

This Change Proposal is one of a package of five changes recommended by the issue 0004 working group, including:

- CP1305, 'Use of Site Visit Check Code (SVCC) 20 with additional information in the Long Term Vacant (LTV) process'
- CP1306, 'Removal of second criterion for identifying a site a Long Term Vacant (LTV)'
- CP1307, 'Minor Changes to the Long Term Vacant Site Process'
- CP1308 (Previously issued as DCP44), 'Changes to Long Term Vacant Site process where a reading is obtained via a warrant'

Requested Implementation Date *(mandatory by originator)*

February 2010

Reason: Next available release

Version History *(mandatory by BSCCo)*

V1.0 – This is the first version for Impact Assessment

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Attachments: Y

Attachment A - redlining for CP1304 v1.0, extract taken from BSCP504 v22.1 (1 page)