



CP1310 Attachment – BSCP301 v13.0 Redline Text v0.2

Section 1 – Section 1.4 No changes

- ***Housekeeping amendment of Section 1.5 of BSCP301: Removal of reference to BDTP38***

1.5 Associated BSC Procedures

BSCP01 Overview of Trading Arrangements.

BSCP11 Trading Queries and Trading Disputes

BSCP38 Authorisations ~~(or where appropriate BDTP38). Please note references throughout this document to BSCP38 also relate to the associated BDTP38 where appropriate~~

BSCP65 Registration of Parties and Exit Procedures

Section 2 – Section 4.4 No changes

- ***Housekeeping amendment of step 4.5.1.2 of Section 4.5, to reference BSCP301/04(a) as well as BSCP301/04(b) as VAT declarations may have been submitted on either form.***

4.5 Maintain Arrangements with Banks

4.5.1 Obtain new and changed banking details and authorisations

| REF | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|------------|--|---|--------------------|------------------|--|---------------|
| 4.5.1.1 | As required and no later than 5 WD before a change in VAT status that alters the liability of the Party to UK VAT | Send completed and authorised “Funds Accession” form or “Amendments to Funds Accession Details” form, as necessary. | Party | FAA, BSCCo | Sample forms in Appendix 5.1.4 Signatory must be authorised as per BSCP38 BSCP301/04(a) if new details BSCP301/04(b) if details have been changed | Manual |
| 4.5.1.2 | Within 1 WD of 4.5.1.1 where notice of a change in VAT status that alters liability of the Party to UK VAT, has been given | Check “Amendments to Funds Accession Details.” Where VAT declaration is complete, notify consent to change in VAT status. Where VAT declaration is incomplete or believed to be erroneous ¹ contact Party and resolve. | BSCCo BSCCo | FAA Party | Completed BSCP301/04 (a); or BSCP301/04 (b). | Manual |

¹ Examples of incomplete or erroneous VAT declarations may include (but may not be restricted to): where a Party has declared that they are not liable for UK VAT but provided an UK address (or vice versa); or has given an address within the EU but has not declared a VAT number and/or the two-letter country identifier Code for the relevant EU member state.

| REF | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|---------|--|---|------|--------------------------------|---|------------------|
| 4.5.1.3 | No later than 3 WD before the Payment Date on which the change in VAT status takes effect, and prior to calculation of payments, where BSCCo has consented to change in VAT status | Validate Funds Accession Form or Funds Accession Details Form & update VAT details | FAA | | Consent to change in VAT status from BSCCo | Internal Process |
| 4.5.1.4 | Within 3 WD of 4.5.1.1, as appropriate | Update record of Payment Parties who have opted to receive posted Advice Notes, Confirmation Notices and backing sheets, on Funds Accession Form or Amendments to Funds Accession Details Form. | FAA | | BSCP301/04(a) if new details BSCP301/04(b) if details have been changed. | Internal Process |
| 4.5.1.5 | Within 4 WD of 4.5.1.1 | Check Payment Party's contact details against those received from CRA. | FAA | | | Internal Process |
| 4.5.1.6 | Within 10 WD of 4.5.1.1 | Establish / revise transfer details. | FAA | Party Banks | Direct Debit instructions, CHAPS, BACS | Manual |
| 4.5.1.7 | Before the new Party can take part in Trading Arrangements | Set up banking communication links. | FAA | BSC Banker, Collection Account | As required | Internal Process |

Section 4.5.2 No changes

- **Amendment to Section 4.6 ‘Manage Credit Cover’**

4.6 Manage Credit Cover

4.6.1 Reduction of Credit Cover by Parties not in Default

| REF | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|----------------------|--|---|--|--|--|----------------------|
| 4.6.1.1 | At any time | Request minimum eligible amount calculation. | Trading Party | ECVAA | ECVAA-I024: Credit Cover Minimum Eligible Amount Request (Form BSCP301/06) | Email/Fax |
| 4.6.1.2 | On same WD as 4.6.1.1 | Request minimum eligible amount calculation rule. | ECVAA | BSCCo | ECVAA-I026: Minimum Eligible Amount Rule Request | Email/Fax |
| 4.6.1. 32 | On same WD as 4.6.1.1 | Check if Party is in Default of the Code. If Party is not in Default go to 4.6.1. 445 . If Party is in Default go to 4.6. 12.43 . | BSCCo <u>ECVA</u> <u>A</u> | | | Internal process |
| 4.6.1. 43 | On same WD as 4.6.1.1 | Notify minimum eligible amount calculation rule. Inform BSCCo and go to 4.6.2.3. | BSCCo <u>ECVA</u> <u>A</u> | ECVAA <u>BSC</u> <u>Co</u> | ECVAA-I027: Minimum Eligible Amount Rule Confirmation (Form BSCP301/07) | Email/Fax |
| 4.6.1. 54 | On first WD after the expiry of the Waiting Period ⁷ or on the date of receipt of the rule confirmation by | Calculate minimum eligible amount. | ECVAA | | | Internal Process |

⁷The definition of the Waiting Period is dependent on the minimum eligible amount calculation rule specified by ECVAA as per Section M 2.3 of the Code. ~~BSCCo in Step 4.6.1.6 as follows:~~

• ~~If BSCCo specifies that the 75% rule shall be applied then the Waiting Period is defined as the period of 10 Settlement Days commencing on the Settlement Day on which the Trading Party’s request for a reduction in credit cover is received by the ECVAA.~~

• ~~If BSCCo specifies that the 80% rule shall be applied then the Waiting Period is defined as the period of 1 Settlement Day commencing on the Settlement Day on which the Trading Party’s request for a reduction in credit cover is received by the ECVAA.~~

| REF | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|----------------------|---|--|---------------|---|--|------------------|
| | BSCCo, whichever is the later | | | | | |
| 4.6.1. 65 | On same WD as 4.6.1. 54 | Notify minimum eligible amount. | ECVAA | FAA Trading Party BSCCo | ECVAA-I025: Credit Cover Minimum Eligible Amount Report (Form BSCP301/07) ECVAA-I027: Notification of BSC Party in Section H Default | Fax/Email |
| 4.6.1. 76 | Not later than second WD after 4.6.1. 65 | Request reduction of Credit Cover. | Trading Party | FAA | Details of LC reduction/cash withdrawal | Letter/Fax/Email |
| 4.6.1. 87 | In response to 4.6.1. 76 | Consent to reduction/withdrawal of Credit Cover. | FAA | Trading Party or BSC Banker | Notification of consent or instruction to transfer money or return or exchange LC | Letter/Fax |

Section 4.6.2 No changes

- ***Housekeeping amendment of step 4.6.3.3 where reference to an FAA-I031 'Outstanding Liabilities and Credit Cover' will be removed. There is no flow of this name in the FAA documentation or processes. Step 4.6.3.11 references the FAA-I031 'Credit Policy' flow are correct and should remain.***

4.6.3 Reduction of Credit Cover by Non-Supplier Trading Parties in Default solely by virtue of Section H3.1.1(g).

A Non-Supplier Trading Party in Default solely by virtue of Section H3.1.1(g) is entitled to request a reduction of Credit Cover, providing they have satisfied the criteria for withdrawing from the Code stipulated in Section A5.1.3 of the Code. Conditions for the reduction of Credit Cover under this circumstance are outlined in Section M.2.3A of the Code.

| REF | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|------------|--------------------------|--|----------------|----------------|---|------------------------|
| 4.6.3.1 | At any time | Apply in writing for reduction of Credit Cover. | Trading Party | BSCCo | Application for reduction of Credit Cover as a Non-Supplier Trading Party | Letter/ Email/Fax |
| 4.6.3.2 | On receiving application | Request Withdrawals Checklist ⁹ Request details of outstanding liabilities and Credit Cover. | BSCCo | CRA FAA | Withdrawal Checklist Request (CRA-I044) Request for outstanding liabilities and Credit Cover | Email Email/Fax |
| 4.6.3.3 | Within 2WD of 4.6.3.2 | Send Withdrawals Checklist. Send details of outstanding liabilities and Credit Cover. | CRA FAA | BSCCo | Withdrawals Checklist (CRA-I047) Statement of Outstanding Liabilities (FAA-I031) | Email/Fax |

⁹The Withdrawal Checklist contains all information required to carry out the checks outlined in section M of the Code. Parties should note that they are not required to withdraw from the Code for this process.

| REF | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|------------|-------------------------------------|--|-------------|---------------|--|----------------------|
| 4.6.3.4 | Within 10WD of 4.6.3.3 | <p>Check that Party has:</p> <ul style="list-style-type: none"> a) no Supplier BM Units registered after the date of the latest RF run b) no ECVNs or MVRNs in force after the date of the request c) terminated all ECVNA Authorisations and MVRNA Authorisations d) paid all Trading Charges e) paid all BSCCo Section D charges f) de-registered all BM Units g) an Energy Indebtedness of zero or negative over a period of 30 days prior to the date of the notice given <p>If the Party fails any of the checks go to 4.6.3.5. If the Party completes the checks continue to 4.6.3.6.</p> | BSCCo | | Withdrawals Checklist (CRA-I047) | Internal Process |
| 4.6.3.5 | Within 1WD of completion of 4.6.3.4 | Inform Party that their request for reduction in Credit Cover has been refused and why. END PROCESS | BSCCo | Trading Party | Results from 4.6.3.4 | Letter/ Email/Fax |
| 4.6.3.6 | Within 1WD of completion of 4.6.3.4 | Calculate reduction in Credit Cover. | BSCCo | | Withdrawals Checklist | Internal Process |
| 4.6.3.7 | At next Panel meeting | BSCCo to confirm Party has met all requirements and recommend a reduction in Credit Cover to the amount calculated in 4.6.3.6. | BSCCo | Panel | Confirmation that the Party has satisfied all criteria in 4.6.3.4 and the calculated minimum Credit Cover required | Panel Paper |

| REF | WHEN | ACTION | FROM | TO | INFORMATION REQUIRED | METHOD |
|------------|------------------------------|---|-------------|-----------------------------------|--|----------------------|
| 4.6.3.8 | At Panel meeting | Panel decide: a) Party has satisfied the required criteria and be allowed to reduce its Credit Cover. Go to 4.6.3.11. b) insufficient information has been provided. Go to 4.6.3.10. c) Party should not be allowed to reduce its Credit Cover. Go to 4.6.3.9. | Panel | BSCCo | Details of checks performed and calculated minimum Credit Cover required | Meeting Minutes |
| 4.6.3.9 | Within 10WD of 4.6.3.8 | Inform Party that their request for reduction in Credit Cover has been refused and why. END PROCESS | BSCCo | Trading Party | Panel minutes | Letter/ Email/Fax |
| 4.6.3.10 | Within 10WDs of 4.6.3.8 | Party informed of prescribed steps needed to be taken by next Panel meeting to enable a decision to be made. | BSCCo | Trading Party | Prescribed steps needed to be taken to enable a decision to be made by the Panel | Letter/ Email/Fax |
| 4.6.3.11 | Within 10WDs of 4.6.3.8 | Notify minimum level of Credit Cover required. | BSCCo | Trading Party, FAA | Minimum level of Credit Cover required FAA-I031- Credit Policy | Email/Fax |
| 4.6.3.12 | Same Working Day as 4.6.3.11 | Reduce Credit Cover as notified and END PROCESS. | FAA | Trading Party or BSC Banker | Notification of instruction to transfer money | Letter/Fax |

Section 4.6.4 – Section 5 No changes

- ***Housekeeping amendment to sub section 5.1.3 of Section 5.1 'Summary of forms' to remove minor inconsistencies with BSCP forms in BSCP301***

5. Appendices

5.1 Summary of Forms

- 5.1.1 BSCP301/01a Combined Advice Note
BSCP301/01b Not in use
- 5.1.2 BSCP301/02, Not in use
- 5.1.3 BSCP301/~~03s03a~~, Combined Confirmation Notice
BSCP301/~~03s03b~~, Not in use
- 5.1.4 BSCP301/04(a), Funds Accession Form
BSCP301/04(b), Amendments to Funds Accession Details
- 5.1.5 BSCP301/05a, Advice Note Backing Sheet
BSCP301/05b, Default Advice Note Backing Sheet
- 5.1.6 BSCP301/06, Minimum Eligible Amount Request Form
- 5.1.7 BSCP301/07, Minimum Eligible Amount Report Form

Section 5.2 – Section 5.3 No changes