

CP1331 – BSCP65 Redline Text v0.4

Amendment to page 2 of BSCP65 –Deletion of ‘the’ in bullet point 3

BSC PROCEDURE 65

relating to

REGISTRATION OF PARTIES AND EXIT PROCEDURES

1. Reference is made to the Balancing and Settlement Code and, in particular, to the definition of “BSC Procedure” in Section X, Annex X-1 thereof.
2. This is BSC Procedure 65, Version 12.0 relating to registration of Parties and Exit Procedures.
3. This BSC Procedure is effective from ~~the~~ 23 August 2007.
4. This BSC Procedure has been approved by the Panel.

Section 1 – Section 1.3 - No changes

Housekeeping amendments to Section 1.4 ‘Associated BSC Procedures’

1.4 Associated BSC Procedures

(a) This procedure interfaces with the following BSCPs:

BSCP01	Overview of Trading Arrangements
BSCP15	BM Unit Registration
BSCP20	Registration of Metering Systems for Central Volume Allocation
BSCP31	Registration of Trading Units
BSCP38	Authorisations [Housekeeping: redundant item]—(or—where appropriate BDTP38). Please note references throughout this document to BSCP38 also relate to the associated BDTP38 where appropriate
BSCP68	Transfer Registration of Metering Systems between CMRS and SMRS
BSCP70	CVA Qualification Testing for Parties and Party Agents
BSCP71	Submission of ECVNs and MRVNs [Housekeeping] [P210]
BSCP75	Registration of Meter Aggregation Rules for Volume Allocation Units
BSCP301	Clearing, Invoicing and Payment
BSCP501	Supplier Meter Registration Service
BSCP507	Supplier Volume Allocation Standing Data Changes
BSCP509	Changes to Market Domain Data
	[Housekeeping: redundant item] BSCP512 Entry Process Supplier[†]
BSCP515	Licensed Distribution
	[Housekeeping: redundant item] BSCP531 Accreditation[†]
BSCP537	Qualification Processes for SVA Parties, SVA Party Agents and CVA MOAs
BSCP550	Shared SVA Meter Arrangement of Half Hourly Import and Export Active Energy

(b) Other Documents:

[†] Following the implementation of P197 on 23 August 2007, all new SVA Party, SVA Party Agent or CVA MOA applicants will be subject to the new Qualification process set out in BSCP537. However, any applicants that have started, but have not yet completed, Entry Processes under BSCP511 or BSCP512 or the Accreditation process under BSCP531 should continue according to these processes, before being deemed as Qualified on completion. As a result, there will be a nine month transitional period where BSCP511, BSCP512 and BSCP531 will exist alongside BSCP537. From 23 May 2008, BSCP511, BSCP512 and BSCP531 will be withdrawn.

Housekeeping amendment to Section 1.5 – Deletion of reference to P210

1.5 Description of the Registration Route Map

This BSCP covers the registration process for new Party Applicants up to the achieved status of “Registered Party” as detailed in the Accession and Registration Route Map, Figure 1 (at end of this Section). After completing the processes in Section 4.1, a new Party registering in accordance with this BSCP will not have the ability to trade, only to receive reports from BSCCo and BSC Agents.

Trading Party or LDSO² status is awarded to a registered Party providing they have also completed other applicable registrations or Entry Processes. These processes are detailed in the following BSCPs:

BSCP15	BM Unit Registration
BSCP20	Registration of Metering Systems for Central Volume Allocation
BSCP71	Submission of ECVNs and MVRNs [Housekeeping]-[P210]
BSCP501	Supplier Meter Registration Service
BSCP509	Changes to Market Domain Data
BSCP515	Licensed Distribution

Section 1.5.1 – 1.6.2 - No changes

Housekeeping amendments to existing acronyms in Section 2.1

2.1 List of Acronyms

Acronyms used in this Procedure are:

~~[Housekeeping]-[P210]~~
~~BETTA Data Take On Procedure~~
~~ping:~~
~~redundant~~
~~item]BDF~~
~~P~~

BMRA	Balancing Mechanism Reporting Agent
CRA	Central Registration Agent
CRD	Communications Requirement Document
CRS	Central Registration Service
DSO	Distribution System Operator
ECVAA	Energy Contract Volume Aggregation Agent
ECVNA	Energy Contract Volume Notification Agent
FAA	Funds Administration Agent
IA	Interconnector Administrator
IEA	Interconnector Error Administrator

² A Distribution System Operator (DSO) who is (or intends to be) the holder of a Distribution Licence is known as a Licensed Distribution System Operator (LDSO). See Appendix 1 for more detail on the difference between the two terms and the implications for BSCP65.

IU	Interconnector User
LDSO	Licensed Distribution System Operator
MDD	Market Domain Data
MRASCo	Master Registration Agreement Service Company
MVRNA	Metered Volume Reallocation Notification Agent
SAA	Settlement Administration Agent
SMRA	Supplier Meter Registration Agent
SVA	Supplier Volume Allocation
TC	Transmission Company
WD	Working Day

Section 2.2 – 3 - No changes

Amendments to Section 4.1 – Remove processes that are detailed in BSCP38 and the addition of new steps clarifying the process for Party Registration

4.1 Party Registration

A Party Applicant can apply to be registered immediately after an application for Accession is lodged with the BSCCo. However, Registration is not made effective until the Party Applicant has acceded and ~~and met the requirements under Section O of the BSC-completed CVA Qualification testing in accordance with BSCP70 and set up Authorised Persons in accordance with BSCP38.~~

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
4.1.1	As determined by the Party Applicant	Request Party Registration Application Form.	Party Applicant	BSCCo		
4.1.2	Within 2 WD of 4.1.1	Refer Party to Party Registration Application Form and BSCP38. Advise Party Applicant that Authorised signatures are required to undertake certain activities. BSCCo advises Party Applicant on market entry procedures (see Appendix 2).	BSCCo	Party Applicant	Party Registration Application Form (BSCP65/01) BSCP38 Route Map, fig 1 of this BSCP Appendix 2	Email, fax, website

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
4.1. 13	After Party Applicant lodges application for Accession with BSCCo	Submit Party registration application and register authorised persons in accordance with BSCP38 ³ . Initiate acquisition of communication lines. If required participation capacity is 'Supplier' or 'DSO' register Market Participant ID and associated Market Domain Data in accordance with BSCP509 ⁴ . <u>If required participation capacity is 'Supplier' CRA advises Party to register Base BM units in accordance with BSCP15</u>	Party Applicant	CRA BSCCo (copy)	Party Registration Application Form (BSCP65/01) <u>CRA-I001 (input) BSC Party Registration Data</u> BSCP38 High Grade Service/Low Grade Service Order Form	Letter, fax, post, email
4.1. 24	At least 10 WD before an applicant becomes a Trading Party	Complete and submit Funds Accession Form using BSCP301.	Party Applicant	FAA	BSCP301	Fax, post, email
4.1. 35	Within <u>21</u> WD of receipt of form in 4.1.3	Request <u>a</u> <u>accession & CVA Qualification</u> status (and Party Details) from BSCCo <u>for each application</u> . <u>Where the party applicant is a 'Supplier' or 'LDSO' ensure the MDD Coordinator has received information required to register Market Participant ID and associated Market Domain Data in accordance with BSCP509.</u>	CRA	BSCCo		Fax, email

³ Authorisations are required for submission of Party Registration Applications and Funds Accession forms.

⁴ Applicants should note that registration of a Supplier role in BSC Central Systems must be coordinated with registration in MDD. The effective from date of the Supplier participation capacity and BM Unit Go-Live Dates in CRA must match the dates registered in MDD for SVAA and CRA systems to interface effectively. If the applicant is registering as an LDSO then the effective from date of the LDSO role in BSC Central Systems must be the same as the registration of the LDSO role in MDD.

~~-or DSO role in CRS must be co-ordinated with registration in MDD. In order for S_VAA and CRA systems to interface effectively, Party Applicants must have qualified and have the Effective From Date of their role entered in CRS at least 10 WD prior to the targeted MDD Go Live date.~~

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
4.1.6	Within 1 WD of 4.1.5	Send accession status and Party Details.	BSCCo	CRA	Party Applicant accession status and registration details	Fax, email
4.1.7	On receipt of accession status	CRA checks that Party registration application is consistent with Party Details. If inconsistent resolve between BSCCo and Party Applicant.	CRA	BSCCo Party Applicant	CRA I001 (Party Applicant accession details) Party registration application details (BSCP65/01)	Fax, email, electronic, phone
4.1.8	After 4.1.7	Party qualifies in accordance with BSCP70.	Party			
4.1.9	Within 1 WD of issuing CVA Qualification Statement ⁵	BSCCo advises CRA to register qualified Party in CRS.	BSCCo	CRA	Authorisation to register Party	Fax, email
4.1.410	At the same time as 4.1.439	Advise Party of the need to finalise the provisions for Credit Cover and banking details with the FAA <u>before the Party Registration is effective.</u>	BSCCo CRA	Party	BSCP301	Fax, email, phone
4.1.5	Within 1 WD of 4.1.3	<u>BSCCo confirms accession, Qualification status and Party details</u>	<u>BSCCo</u>	<u>CRA</u>		<u>Email</u>

⁵ On condition that Party has acceded. Accession can occur before or in parallel to the registration procedure outlined in this BSCP. However please note, registration details cannot be made effective on CRS until accession is completed. The accession procedure is defined in Section A2 of the Code.

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
4.1. 64	Within 1 WD of <u>receiving notice from BSCCo in 4.1.9 4.1.5</u>	<p>Enter Party Registration Data, allocate registration ID to Party, notify Party of successful registration and allocate Production and Consumption Energy Accounts, as required.</p> <p><u>CRA sends registration reports.</u></p> <p>If Party's intended participation capacity is "Supplier", createregistere Base BM Units <u>using registration information provided through BSCP15.s.</u></p> <p>CRA sends registration reports.</p> <p>If required participation capacity is not 'Supplier' END PROCESS.</p>	CRA	Party BSC Agents TC BSCCo	CRA-I014 (Registration Report) CRA-I013 (Authentication Report) CRA-I020 (Operations Registration Report)	Fax, email, electronic
4.1.12	Upon receipt of Base BM Unit IDs and at least 10 WD prior to the Effective From Date of the Supplier role	<p>If Party's intended participation capacity is "Supplier", Party completes the Base BM Unit registrations in accordance with BSCP15.</p>	Party (Supplier)	CRA	BSCP15/4.1 CRA I005 (Receive BM Unit Registration Data)	Fax, email

Amendments to Section 4.2 – Replace references to BSCCo with CRA as the CRA will manage the changes to Registration Data process

4.2 Changes to Registration Data – Registration of Additional Participation Capacity/Role

This process is not to be used for registration of a new Party, please use the process in Section 4.1 instead. This process must be only used for subsequent changes following initial Party registration.

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
4.2.1	As determined by Party	Party submits completed Party Change of Registration Details Form.	Party	CRA	Change of Registration Details Form (BSCP65/01) or; CRA-I001 (Party Registration Data)	Fax, email
4.2.2	Within 1 WD of receipt of form	<p>CRA checks revised data-;</p> <p><u>If required participation capacity is ‘Supplier’ or ‘LDSO’ CRA advises Party to register Market Participant ID and associated Market Domain Data in accordance with BSCP509⁶.</u></p> <p><u>If required participation capacity is ‘Supplier’ CRA advises Party to register Base BM units in accordance with BSCP15, with BSCCo and verifies/clarifies with Party if necessary.</u></p>	CRA CRA	BSCCo Party	Change of Registration Details Form (BSCP65/01) CRA I001 (Party Registration Data)	Fax, email, electronic

⁶ Applicants should note that registration of a Supplier role in BSC Central Systems must be coordinated with registration in MDD. The effective from date of the Supplier participation capacity and BM Unit Go-Live Dates in CRA must match the dates registered in MDD for SVAA and CRA systems to interface effectively. If the applicant is registering as an LDSO then the effective from date of the LDSO role in BSC Central Systems must be the same as the registration of the LDSO role in MDD.

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
4.2.3	Within 1 WD of receipt 4.2 of form-2	<u>CRA confirms Accession, Qualification status and Party details with BSCCo.</u> <u>Where Party has not completed necessary CVA Qualification testing, CRA advises party to follow the necessary process in BSCP70. BSCCo checks consistency of data with existing records ⁷.</u>	CRABSCCo	<u>BSCCo Party</u>		Internal process
4.2.4	At the same time as 4.2.3	BSCCo advises Party on registration procedures.	BSCCo	Party	Route Map, fig 1 of this BSCP Appendix 2	Fax, email, electronic
4.2.54	Following 4.2.34	If intended participant capacity is “Supplier” or “DSO” initiate registration of Market Participant ID and associated Market Domain Data in accordance with BSCP509 ⁴. If advised, Party to qualify in accordance with BSCP70. <u>If required participation capacity is ‘Supplier’ or ‘LDSO’ register Market Participant ID and associated Market Domain Data.</u> <u>If required participation capacity is ‘Supplier’ register base BM units.</u>	Party		BSCP509 BSCP70 <u>BSCP509</u> <u>BSCP15</u>	
4.2.6	Within 1 WD of issuing CVA Qualification Statement	BSCCo advises CRA to update Party registration details.	BSCCo	CRA	Authorisation to update registration details CRA I001 (BSC Party Registration Data) Change of Registration Details Form (BSCP65/01)	Fax, email

⁷ Any changes to a Party’s participation capacity must be approved by BSCCo, whereas routine updates to Party contact details do not require such approval.

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
4.2. 57	Within 1 WD of receiving notice from BSCCo that the Party Applicant has completed necessary CVA Qualification testing Within 1 WD of 4.2.6	CRA updates Party registration details and notifies Party of successful registration ⁸ . CRA sends registration reports. CRA sends registration reports. If required participation capacity is not ‘Supplier’ END PROCESS.	CRA	Registered Party TC BSCCo BSC Agents	CRA-I014 (Registration Report) CRA-I020 (Operations Registration Report) CRA-I013 (Authentication Report)	Fax, email, electronic
4.2.8	Upon receipt of Base BM Unit IDs and at least 10 WD prior to the Effective From Date of the Supplier role	If Party’s intended participation capacity is “Supplier”, Party Applicant completes the Base BM Unit registrations in accordance with BSCP15.	Party (Supplier)	CRA	BSCP15 CRA I005 (Receive BM Unit Registration Data)	Fax, email

⁸ If Party is registering as a Trading Party for the first time, CRA allocates Energy Accounts and Party must complete and submit Funds Accession Form using BSCP301.

Amendments to Section 4.3 – Replace references to BSCCo with CRA as the CRA will manage the changes to Registration Data process

4.3 Changes to Registration Data – Deregistration of Participation Capacity/Role

This process should be used by:

- a) A Withdrawing Party to deregister all participation capacities, including that of BSC Party;
- b) A Party that wishes to change participation capacities (in conjunction with Section 4.2 of this procedure).

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
4.3.1	As determined by Party	Party submits completed Party Change of Registration Details Form.	Party	CRA	Party Change of Registration Details Form (BSCP65/01) or; CRA-I001 (Party Registration Data)	Fax, email
4.3.2	Within 1 WD of receipt of form	CRA checks revised data with BSCCo and verifies/clarifies -with Party as required. <u>Where the capacity to be deregistered is 'Supplier' or 'LDSO' CRA checks consistency of data with existing records.</u>	CRA	BSCCo Party	Party Change of Registration Details Form (BSCP65/01) or; CRA-I001 (Details of change to Party Registration Data)	Email, fax, electronic, phone
4.3.3	Within 1 WD of 4.3.2	BSCCo checks consistency of data with existing records⁶.	BSCCo			Internal process
4.3. 3 ⁴	At the same time as 4.3. 2 ³	CRA ^{BSCCo} advises Party of actions required to be undertaken prior to deregistering the role/participation capacity.	CRA ^{BSCCo}	Party	Relevant BSCPs (BSCP71, BSCP15, BSCP20, BSCP75 etc.)	Fax, email, electronic

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
4.3. 45	After 4.3. 34	If deregistration participation capacity is: a) “Supplier”, Party updates Market Domain Data in accordance with BSCP509 ⁹ and/or; b) “Trading Party” ¹⁰ , Party must complete all associated deregistration, and have no ECVNA/MVRNA authorisations or notifications in place after the Effective To Date of the Party role.	Party (Supplier and/or Trading Party)		BSCP509	
4.3.6	Following 4.3.5	Party provides confirmation that all associated deregistration actions for their role/participation capacity are complete.	Party	CRA BSCCo		Fax, email
4.3.7	Following 4.3.6	CRA confirms all associated deregistration activities have been completed	CRA	BSCCo		Fax, email
4.3.7	Following 4.3.6	BSCCo requests confirmation that any actions preventing deregistration of participation capacity/role are complete.	BSCCo	CRA	Request report of outstanding actions	Fax, email
4.3.8	Within 1 WD of 4.3.7	CRA provides confirmation that any associated actions required prior to deregistering Party’s role/participation capacity have been completed.	CRA	BSCCo	Outstanding actions preventing deregistration of participant role	Fax, email

⁹ De-registration of the Supplier in MDD will need to be coordinated with the deregistration of the Supplier in CRS, along with any BM Units still associated with the Supplier ID. The Party is responsible for ensuring that all corresponding changes to MDD are completed in the required timescales, and other relevant SVA Procedures complied with. If the Party intends to cease trading in the participation capacity of “Supplier”, they must first request the CRA to set the “Effective To Date” for their BM Units and participation capacity as “Supplier” to a future Settlement Date, but not less than 20 WD from the date of notification.

¹⁰ For the avoidance of doubt, the notes included here do not apply to DSOs.

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
4.3.9	Within 1 WD of 4.3.8	BSCCo checks all required associated actions have been completed. a) If so, BSCCo authorises CRA to set Effective To Date for role/participation capacity and go to 4.3.10. b) If not, go to 4.3.4.	BSCCo	CRA	Authorisation to deregister participation capacity/role	Fax, email
4.3.7+0	Within <u>12</u> WD of 4.3. <u>69</u>	CRA updates the Party's registration data on CRS and issues registration reports. If the Party has: a) not requested to withdraw from the Code END PROCESS; b) requested to withdraw from the Code refer to Section 4.5 of this BSCP.	CRA	Party BSC Agents TC BSCCo	CRA-I014 (Registration Report) CRA-I013 (Authentication Report) CRA-I020 (Operations Registration Report)	Fax, email, electronic

Section 4.4 – 4.7 - No changes

Amendments to Section 4.8 – Replace references to BSCCo with CRA and remove references to the redundant BSCP512

4.8 Request for additional Supplier ID(s)

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
4.8.1	As determined by the Party	Request additional Supplier ID(s). Liaise with the Market Domain Data Coordinator to agree provisional unique Supplier ID <u>and Register MDD Changes as per BSCP509.</u>	Party	<u>CRA</u> BSCCo	Form BSCP65/05 (Part A). With an Effective From Date, which is on or after, the next MDD Go Live date	Fax, post, email
4.8.2	Within 1 WD of receipt of form	Validate request and: a) establish that BSCP509 form received; b a) ensure Supplier ID limit is not exceeded (see 1.6.1); e) check for unique Supplier ID; d b) ensure the Party is in Central Systems and Qualified in the role of Supplier; ec) validate validate password / signature. d) liaise with the MDD Co-ordinator to ensure Party has agreed a unique Supplier ID and that MDD has been updated via BSCP509.	CRABSCCo			Internal process.
4.8.3	If request rejected Within 2 WD of receipt of form	Notify Party of reason for rejection.	CRABSCCo	Party	Form BSCP65/05 (Part B) Reason for rejection.	Fax, email

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
4.8.4	If request accepted Within 2 WD of receipt of form	Notify Party of acceptance. [Housekeeping] Advise the Applicant that they should initiate entry process for Supplier Hub in accordance with BSCP512. ¹¹ Continue as per: Notification of new Supplier ID, in BSCP15.	BSCCo CRA	Party	Form BSCP65/05 (Part B) Acknowledgement Register MDD Changes as per BSCP509	Fax, email

Amendments to Section 4.9 – Replace references to BSCCo with CRA as the CRA will manage the changes to Registration Data process and some clarifications in Section 4.9.1

4.9 Request ~~for to~~ Remove Additional Supplier ID(s)

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
4.9.1	As determined by the Party	Request to remove additional Supplier ID(s).	Party	CRA BSCCo	Form BSCP65/05. With an Effective To Date, which is on or after, the next MDD Go Live date	Fax, post, email
<u>4.9.2</u>	<u>At the same time as 4.9.1</u>	<u>Deregister the additional Supplier ID(s) in MDD in accordance with BSCP509.</u> <u>Deregister SVA Standing Data as per BSCP507 (where appropriate).</u> <u>Deregister BM Units in accordance with BSCP15.</u>	<u>Party</u> <u>Party</u> <u>Party</u>	<u>BSCCo</u> <u>BSCCo</u> <u>CRA</u>		<u>Fax, post, email</u>

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
4.9.23	Within 1 WD of receipt of form	Validate request and: a) validate password / signature. b) liaise with the MDD Co-ordinator to ensure that necessary updates to MDD have been made Party has agreed a unique Supplier ID and that MDD has been updated via BSCP509a c) validate password / signature; b) establish that BSCP509 form received; c) ensure this request is not for the final Supplier ID ¹¹ ; d) establish that BSCP507 form received.	CRA BSCC o		Form BSCP65/05	Internal process.
4.9.34	If request rejected. Within 2 WD of receipt of form	Notify Party of reason for rejection.	CRA BSCC o	Party	Form BSCP65/05 (Part B) Reason for rejection	Fax, email.
4.9.45	If request accepted. Within 2 WD of receipt of form	Authorise CRA to deregister Supplier ID(s). Notify Party of acceptance.	BSCC o CRA	CRA Party	Authorisation to remove Supplier ID(s) Form BSCP65/05 (Part B) Acknowledgement	Fax, email
4.9.56	Within 1 WD of receipt of 4.9.45	Enter Effective To Date for all Supplier BM Units for that Supplier ID.	CRA		Supplier BM Units for that Supplier ID with the Effective To Date	Internal process

¹¹ This process should not be used for the purposes of removing a Party's final Supplier ID. This may be achieved by following the process in BSCP15/3.6 and de-registering the Supplier Role by completing form BSCP65/01.

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
4.9. 67	Within 1 WD of 4.9. 56	Inform TC, BSCCo, Party and BSC Agents of the BM Units Effective To Date.	CRA	BSCCo TC BSC Agents Party	CRA-I020 (Operations Registration Report) CRA-I015 (BM Unit and GSP Group Registration Data) CRA-I014 (Registration Report to Party) containing Supplier name, Supplier ID, Effective To Date, BM Unit IDs	Electronic Email to BSCCo

Section 5 – No changes

Amendments to Section 5.1 BSCP65/01 form – Replace reference of BSCCo with CRA

5.1 BSCP65/01 Party Registration Application / Change of Registration Details Form*

* Delete as appropriate

BSCP65/01

To: BSCCoCRA	Date Sent: _____
From: Requesting Participant Details	
Party ID: _____	Name of Sender: _____
Contact email address: _____	
Our Ref: _____	Contact Tel. No. _____
Name of Authorised Signatory: _____	
Authorised Signature: _____	Password: _____

ACTION DESCRIPTION (TICK ONE BOX ONLY)			
Register	<input type="checkbox"/>	Amend Registration	<input type="checkbox"/>

PARTY NAME	
Party Name (Enter * if data has changed¹²)	_____
Effective From Date for new Party name¹³	_____

¹² Use for change of Party Name; a Party name should be a maximum of 30 alphanumeric characters. To change the name associated with an existing Party Agent ID, use BSCP71.

¹³ This field is not required for initial registration. CRA will update the Party name during the working hours of the Effective From Date specified on the form

PARTICIPATION CAPACITY DETAILS*		EFFECTIVE FROM DATE DD/MM/YY	EFFECTIVE TO DATE DD/MM/YY	ENTER '*' IF DATA HAS CHANGED
<i>Tick one Participation Capacity only. Please complete separate forms for each participation capacity or category that applies.</i>				
Trading Party [#]				
Distribution System Operator				
Interconnector Administrator				
Interconnector Error Administrator				
Transmission Company				
Supplier				

[#] CATEGORIES OF TRADING PARTIES		EFFECTIVE FROM DATE DD/MM/YY	EFFECTIVE TO DATE DD/MM/YY	ENTER '*' IF DATA HAS CHANGED
<i>Please specify the Trading Party role in which you wish to register</i>				
Generator				
Non-physical Trader				
Interconnector User				

Market Participant ID (Only required If Role of Supplier or Licensed Distribution System Operator is requested)	
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Address Details	Enter ‘*’ if data has changed
Address Line 1	
2	
3	
4	
5	
6	
7	
8	
9	
Postcode	
Office Telephone Number	
Office Fax Number	
Email Address	
Contact Name	

Interconnector Error Administrator Details (Only Required if Role of Interconnector Error Administrator is requested)	
Interconnector ID	
Effective From Date	
Effective To Date	

Section 5.2 – 5.4 – No changes

Amendments to Section 5.5 BSCP65/05 form – Replace reference of BSCCo with CRA

5.5 BSCP65/05 Request for/ Removal of Additional Supplier ID*¹⁴

* Delete as appropriate

PART A

To: BSCCoCRA	Date Sent: _____
From: Requesting Party Details	
Party ID: _____	Name of Sender: _____
Contact email address: _____	
Our Ref: _____	Contact Tel. No. _____
Name of Authorised Signatory: _____	
Authorised Signature: _____	Password: _____

BSC Party Details	
Participation Capacity: _____	
Additional Supplier ID / SVAA Market Participant ID: _____ (Please enter 4 alpha char. ID)	
Is required / Is no longer required *	
Effective From / To *: _____ (The Effective From/To date should be on or after the MDD 'go live' date)	
Declaration	
(To be completed when used to deregister a Supplier ID)	
I certify that:	
No SVA Metering Systems are associated with this Supplier ID;	
This is not the final Supplier ID; and	
No SVAA Standing Data is associated with this Supplier ID.	
Authorised Signature: _____	

PART B Acknowledgement from ~~BSCCo~~CRA

Request Accepted / Rejected: (Delete as applicable)

Name :	_____
Signature:	_____
Date:	_____

Appendix 1 – No changes

¹⁴ This form cannot be used to de-register the last remaining Supplier ID and set of Base BM Units

Amendments to Appendix 2 –Housekeeping deletion of reference to BSCP511 and 512

Appendix 2 – Market Entry Processes

This table indicates the processes (indicated by ‘(’) relevant to specific participation categories and Trading Party roles. Please also refer to the route map in Section 1.5.

BSCCo will offer advice to Party Applicants in respect of market entry processes.

IA	Interconnector Administrator
IEA	Interconnector Error Administrator
DSO	Distribution System Operator
IU	Interconnector User

Process	Documents & Information	Generator	Supplier	Non Physical Trader	IU	IA	IEA	DSO
Communication Requirements & Line Acquisition	CRD; BSC Agent contact details; Communication Line Request form	✓	✓	✓	✓	✓	✓	✓
CVA Qualification Testing	BSCP70; CRD	✓	✓	✓	✓	✓	✓	✓
Party registration	BSCP65	✓	✓	✓	✓	✓	✓	✓
Authorisations	BSCP38	✓	✓	✓	✓	✓	✓	✓
Funds accession, banking details & Credit Cover	BSCP301	✓	✓	✓	✓		✓	
BM Unit registration	BSCP15	✓	✓		✓		✓	
Trading Unit registration	BSCP31	✓	✓					
CVA Meter Registration	BSCP20	✓	✓ ¹⁵					
Notification Agent Registration & Authorisation	BSCP71	✓	✓	✓	✓			
ECVAA web service	BSCP71	✓	✓	✓	✓			
SVA Meter registration	BSCP501		✓					✓
MDD Registration (Market Participant ID)	BSCP509		✓					✓
[Housekeeping: redundant item]Supplier hub entry processes	BSCP512⁺		✓					
SMRA appointment and entry processes	BSCP501 [Housekeeping: redundant item]BSCP511⁺ BSCP515							✓
SVA Standing Data changes	BSCP507		✓					

¹⁵ Where appropriate

Appendix 3 – No changes