

## P214 Revised Impact Assessment Responses

**Assessor:** Alastair Barnsley

**Organisation:** E.ON UK Energy Services Limited

**PACA**

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Please provide responses to the following questions:

<b>Question 1</b>	<b>Would the Proposed Modification, as outlined in the attached Requirement Specification for Modification Proposal P214, impact your organisation? Yes / No*</b>
<b>Answer 1</b>	No

<b>Question 2</b>	<b>If impacted, please provide a description of the impact of the Proposed Modification on you organisation?</b>
<b>Answer 2</b>	N/A

<b>Question 3</b>	<b>If impacted, please provide details of any costs incurred due to the implementation of the Proposed Modification on you organisation?</b>
<b>Answer 3</b>	n/A

<b>Question 4</b>	<b>If impacted, please provide a details of the implementation timescales required from when you receive the finalised redlined documentation for the proposed threshold?</b>
<b>Answer 4</b>	N/A

<b>Question 5a</b>	<b>Parties are requested to state whether or not they currently request electronic backing sheets, and why they do or do not request electronic backing sheets?<sup>1</sup></b>
<b>Answer 5a</b>	n/A
<b>Question 5b</b>	<b>Parties are also requested to provide details of how they use electronic backing sheets, for example, do they use Excel to view them or have they developed</b>

<sup>1</sup> Please only respond to Question 5a, 5b and 5c if your organisation did not respond to these questions as part of the first impact assessment.

	<b>bespoke automated systems for handling the files?</b>
<b>Answer 5b</b>	N/A
<b>Question 5c</b>	<b>If Parties have developed automated systems it is requested that they provide details of how these systems work?</b>
<b>Answer 5c</b>	N/A

<b>Question 6</b>	<b>Parties are requested to provide the cost they incur when making a payment as part of their Impact Assessment? These costs should include consideration of the administrative costs in processing a transaction, along with the cost of the transaction itself.</b>
<b>Answer 6</b>	N/A

<b>Question 7</b>	<b>Any other comments?</b>
<b>Answer 7</b>	no

**Assessor:** Graham Bunt  
**Organisation:** British Energy Power & Energy Trading Ltd  
**BCA:** Jonathan Perks  
**Email Address:** [jonathan.perks@british-energy.com](mailto:jonathan.perks@british-energy.com)  
**Phone No.:** 01452 653371

Please provide responses to the following questions:

<b>Question 1</b>	<b>Would the Proposed Modification, as outlined in the attached Requirement Specification for Modification Proposal P214, impact your organisation? Yes / No*</b>
<b>Answer 1</b>	Yes

<b>Question 2</b>	<b>If impacted, please provide a description of the impact of the Proposed Modification on you organisation?</b>
<b>Answer 2</b>	<ul style="list-style-type: none"> <li>a) Business Process</li> <li>b) Creation of Production and DR email accounts</li> <li>c) Storage of emails and associated file attachments</li> <li>d) Backup procedures</li> <li>d) Possible costs to extract files to appropriate locations</li> </ul>

<b>Question 3</b>	<b>If impacted, please provide details of any costs incurred due to the implementation of the Proposed Modification on you organisation?</b>
<b>Answer 3</b>	Approximately £30,000

<b>Question 4</b>	<b>If impacted, please provide a details of the implementation timescales required from when you receive the finalised redlined documentation for the proposed threshold?</b>
<b>Answer 4</b>	3 months for implementation

<b>Question 5a</b>	<b>Parties are requested to state whether or not they currently request electronic backing sheets, and why they do or do not request electronic backing sheets?<sup>2</sup></b>
<b>Answer 5a</b>	We do not currently use them
<b>Question 5b</b>	<b>Parties are also requested to provide details of how they use electronic backing sheets, for example, do they use Excel to view them or have they developed bespoke automated systems for handling the files?</b>

<sup>2</sup> Please only respond to Question 5a, 5b and 5c if your organisation did not respond to these questions as part of the first impact assessment.

<b>Answer 5b</b>	N/A
<b>Question 5c</b>	<b>If Parties have developed automated systems it is requested that they provide details of how these systems work?</b>
<b>Answer 5c</b>	N/A

<b>Question 6</b>	<b>Parties are requested to provide the cost they incur when making a payment as part of their Impact Assessment? These costs should include consideration of the administrative costs in processing a transaction, along with the cost of the transaction itself.</b>
<b>Answer 6</b>	Costs at this level of granularity are not available at this time

<b>Question 7</b>	<b>Any other comments?</b>
<b>Answer 7</b>	

**Assessor:** Maria Jackqualine

**Organisation:** ScottishPower Energy Management Ltd, ScottishPower Generation Ltd, ScottishPower Energy Retail Ltd, SP Manweb plc, SP Transmission Ltd, SP Distribution Ltd

**BCA/PACA:** BCA

**Email Address:** [ukelectricityspoc@saic.com](mailto:ukelectricityspoc@saic.com)

**Phone No.:** 01355 845 211

Please provide responses to the following questions:

<b>Question 1</b>	<b>Would the Proposed Modification, as outlined in the attached Requirement Specification for Modification Proposal P214, impact your organisation? Yes / No*</b>
<b>Answer 1</b>	Yes

<b>Question 2</b>	<b>If impacted, please provide a description of the impact of the Proposed Modification on you organisation?</b>
<b>Answer 2</b>	Minimal changes to the current process would be required in order to identify the separate e-mails for advice notices, confirmation notices and backing sheets and to process accordingly. However this would be of minimal impact and minimal cost.  The overall impact would be to significantly reduce the amount of administration, processing and costs associated with settling these payments.

<b>Question 3</b>	<b>If impacted, please provide details of any costs incurred due to the implementation of the Proposed Modification on you organisation?</b>
<b>Answer 3</b>	Estimate of costs to make these changes would be a maximum of £2,000.

<b>Question 4</b>	<b>If impacted, please provide a details of the implementation timescales required from when you receive the finalised redlined documentation for the proposed threshold?</b>
<b>Answer 4</b>	Implementation would require 1-2 weeks.

<b>Question 5a</b>	<b>Parties are requested to state whether or not they currently request electronic backing sheets, and why they do or do not request electronic backing sheets?<sup>3</sup></b>
<b>Answer 5a</b>	

<sup>3</sup> Please only respond to Question 5a, 5b and 5c if your organisation did not respond to these questions as part of the first impact assessment.

<b>Question 5b</b>	<b>Parties are also requested to provide details of how they use electronic backing sheets, for example, do they use Excel to view them or have they developed bespoke automated systems for handling the files?</b>
<b>Answer 5b</b>	
<b>Question 5c</b>	<b>If Parties have developed automated systems it is requested that they provide details of how these systems work?</b>
<b>Answer 5c</b>	

<b>Question 6</b>	<b>Parties are requested to provide the cost they incur when making a payment as part of their Impact Assessment? These costs should include consideration of the administrative costs in processing a transaction, along with the cost of the transaction itself.</b>
<b>Answer 6</b>	The cost of processing a single transaction is approximately £6.00 per transaction, this cost applies regardless of the value of the transaction.

<b>Question 7</b>	<b>Any other comments?</b>
<b>Answer 7</b>	This proposed modification represents the least cost, least impact to the current process while still achieving the desired impact of reduced administration, processing and cost. This is therefore a very pragmatic and attractive solution for SP and we are very supportive of it.

**Assessor:** David Jenkins  
**Organisation:** Haven Power Limited  
**BCA/PACA:** BCA  
**Email Address:** david.jenkins@havenpower.com  
**Phone No.:** 01473 707 724 (direct dial)

Please provide responses to the following questions:

<b>Question 1</b>	<b>Would the Proposed Modification, as outlined in the attached Requirement Specification for Modification Proposal P214, impact your organisation? Yes / No*</b>
<b>Answer 1</b>	YES.

<b>Question 2</b>	<b>If impacted, please provide a description of the impact of the Proposed Modification on you organisation?</b>
<b>Answer 2</b>	More direct access to information – will be quicker and easier to file and retrieve.

<b>Question 3</b>	<b>If impacted, please provide details of any costs incurred due to the implementation of the Proposed Modification on you organisation?</b>
<b>Answer 3</b>	Minimal – though ease of access may lead to an increase in printing duplication.

<b>Question 4</b>	<b>If impacted, please provide a details of the implementation timescales required from when you receive the finalised redlined documentation for the proposed threshold?</b>
<b>Answer 4</b>	Three accounting periods (months) – One month to assess changes required; 2 <sup>nd</sup> month to implement; 3 <sup>rd</sup> month for reconciliation and review processes and (hopefully) acceptance.

<b>Question 5a</b>	<b>Parties are requested to state whether or not they currently request electronic backing sheets, and why they do or do not request electronic backing sheets?<sup>4</sup></b>
<b>Answer 5a</b>	We do not currently request electronic backing sheets, as we are a relatively new party (supply company) to the BSC and have been waiting for the implementation of P214.
<b>Question 5b</b>	<b>Parties are also requested to provide details of how they use electronic backing sheets, for example, do they use Excel to view them or have they developed bespoke automated systems for handling the files?</b>
<b>Answer 5b</b>	Not applicable. (Though we do presently re-type into Excel certain information taken from the backing sheets and advice notes for reconciliation and posting purposes).
<b>Question 5c</b>	<b>If Parties have developed automated systems it is requested that they provide details of how these systems work?</b>
<b>Answer 5c</b>	Not applicable.

<b>Question 6</b>	<b>Parties are requested to provide the cost they incur when making a payment as part of their Impact Assessment? These costs should include consideration of the administrative costs in processing a transaction, along with the cost of the transaction itself.</b>
<b>Answer 6</b>	Ad hoc electronic payments £ 10 for same day transaction, Three day electronic payments 32p per transaction. No incremental internal administrative cost (possibly a marginal saving). Improved liquidity with electronic transactions.

<b>Question 7</b>	<b>Any other comments?</b>
<b>Answer 7</b>	Haven Power welcomes P214

<sup>4</sup> Please only respond to Question 5a, 5b and 5c if your organisation did not respond to these questions as part of the first impact assessment.

**Assessor:** Dave Morton  
**Organisation:** EDF Energy, Supplier Response  
**BCA:**  
**Email Address:** Exteral.Change@EDFenergy.com  
**Phone No.:** 0190 328 3465

Please provide responses to the following questions:

<b>Question 1</b>	<b>Would the Proposed Modification, as outlined in the attached Requirement Specification for Modification Proposal P214, impact your organisation? Yes / No*</b>
<b>Answer 1</b>	Yes

<b>Question 2</b>	<b>If impacted, please provide a description of the impact of the Proposed Modification on you organisation?</b>
<b>Answer 2</b>	Our automated decryption and file routing software would be impacted. Also, although Trading charges backing sheet will be issued regardless of advice note/billing, systems will need to be amended to enable us to calculate combined amounts of all charges, and will need to load in the other backing sheets, and perform resulting threshold calculations to keep track of payments.

<b>Question 3</b>	<b>If impacted, please provide details of any costs incurred due to the implementation of the Proposed Modification on you organisation?</b>
<b>Answer 3</b>	We believe costs will be in region of £10k-£30k.

<b>Question 4</b>	<b>If impacted, please provide a details of the implementation timescales required from when you receive the finalised redlined documentation for the proposed threshold?</b>
<b>Answer 4</b>	Minimum of 6 months required.

<b>Question 5a</b>	<b>Parties are requested to state whether or not they currently request electronic backing sheets, and why they do or do not request electronic backing sheets?<sup>5</sup></b>
<b>Answer 5a</b>	
<b>Question 5b</b>	<b>Parties are also requested to provide details of how they use electronic backing sheets, for example, do they use Excel to view them or have they developed bespoke automated systems for handling the files?</b>
<b>Answer 5b</b>	

<sup>5</sup> Please only respond to Question 5a, 5b and 5c if your organisation did not respond to these questions as part of the first impact assessment.

<b>Question 5c</b>	<b>If Parties have developed automated systems it is requested that they provide details of how these systems work?</b>
<b>Answer 5c</b>	

<b>Question 6</b>	<b>Parties are requested to provide the cost they incur when making a payment as part of their Impact Assessment? These costs should include consideration of the administrative costs in processing a transaction, along with the cost of the transaction itself.</b>
<b>Answer 6</b>	Approx £50 when all associated costs included

<b>Question 7</b>	<b>Any other comments?</b>
<b>Answer 7</b>	The modification has improved from initial design, and does better match the settlement process. However, should parties wish to fully monitor and validate their payments and receipts, this modification will cause significant IT investment to update established systems and processes.

**Assessor:** Vasu Mistry

**Organisation:** Southern Electric Power Distribution; Keadby Generation Ltd; SSE Energy Supply Ltd; SSE Generation Ltd; and Scottish Hydro-Electric Power Distribution Ltd; Medway Power Ltd;

**BCA/PACA:** BCA

**Email Address:** vasu.mistry@scottish-southern.co.uk

**Phone No.:** 01256 304123

Please provide responses to the following questions:

<b>Question 1</b>	<b>Would the Proposed Modification, as outlined in the attached Requirement Specification for Modification Proposal P214, impact your organisation? Yes / No*</b>
<b>Answer 1</b>	No - although will necessitate a minor change with at least 10 working day notice.

<b>Question 2</b>	<b>If impacted, please provide a description of the impact of the Proposed Modification on you organisation?</b>
<b>Answer 2</b>	

<b>Question 3</b>	<b>If impacted, please provide details of any costs incurred due to the implementation of the Proposed Modification on you organisation?</b>
<b>Answer 3</b>	

<b>Question 4</b>	<b>If impacted, please provide a details of the implementation timescales required from when you receive the finalised redlined documentation for the proposed threshold?</b>
<b>Answer 4</b>	

<b>Question 5a</b>	<b>Parties are requested to state whether or not they currently request electronic backing sheets, and why they do or do not request electronic backing sheets?<sup>6</sup></b>
<b>Answer 5a</b>	
<b>Question 5b</b>	<b>Parties are also requested to provide details of how they use electronic backing sheets, for example, do they use Excel to view them or have they developed bespoke automated systems for handling the files?</b>
<b>Answer 5b</b>	
<b>Question 5c</b>	<b>If Parties have developed automated systems it is requested that they provide</b>

<sup>6</sup> Please only respond to Question 5a, 5b and 5c if your organisation did not respond to these questions as part of the first impact assessment.

	<b>details of how these systems work?</b>
<b>Answer 5c</b>	

<b>Question 6</b>	<b>Parties are requested to provide the cost they incur when making a payment as part of their Impact Assessment? These costs should include consideration of the administrative costs in processing a transaction, along with the cost of the transaction itself.</b>
<b>Answer 6</b>	We do not wish to disclose this confidential commercial arrangement.

<b>Question 7</b>	<b>Any other comments?</b>
<b>Answer 7</b>	No

**Assessor:** Louisa Stuart-Smith  
**Organisation:** Npower Limited  
**BCA/PACA:** BCA  
**Email Address:** louisa.stuart-smith@npower.com  
**Phone No.:** (01905) 340408 / (07989) 490710

Please provide responses to the following questions:

<b>Question 1</b>	<b>Would the Proposed Modification, as outlined in the attached Requirement Specification for Modification Proposal P214, impact your organisation? Yes / No*</b>
<b>Answer 1</b>	Yes

<b>Question 2</b>	<b>If impacted, please provide a description of the impact of the Proposed Modification on you organisation?</b>
<b>Answer 2</b>	We would amend internal processes to allow for receiving invoices electronically. We anticipate that this should reduce the amount of time currently spent on processing invoices which would enable resources to be deployed elsewhere.

<b>Question 3</b>	<b>If impacted, please provide details of any costs incurred due to the implementation of the Proposed Modification on you organisation?</b>
<b>Answer 3</b>	We do not envisage any costs being incurred (assuming encryption software is not a requirement).

<b>Question 4</b>	<b>If impacted, please provide a details of the implementation timescales required from when you receive the finalised redlined documentation for the proposed threshold?</b>
<b>Answer 4</b>	If, as currently proposed, encryption software is not required we could begin to accept invoices electronically within 10 WD's of the finalised redlined documentation. If encryption is required we would require at least 3 months. The introduction of thresholds and the amendments to the code to bring it in line with modern banking practices are unlikely to change current processes and would not effect implementation timescales.

<b>Question 5a</b>	<b>Parties are requested to state whether or not they currently request electronic backing sheets, and why they do or do not request electronic backing sheets?<sup>7</sup></b>
<b>Answer 5a</b>	Previous response provided in first impact assessment

<sup>7</sup> Please only respond to Question 5a, 5b and 5c if your organisation did not respond to these questions as part of the first impact assessment.

<b>Question 5b</b>	<b>Parties are also requested to provide details of how they use electronic backing sheets, for example, do they use Excel to view them or have they developed bespoke automated systems for handling the files?</b>
<b>Answer 5b</b>	Previous response provided in first impact assessment
<b>Question 5c</b>	<b>If Parties have developed automated systems it is requested that they provide details of how these systems work?</b>
<b>Answer 5c</b>	Previous response provided in first impact assessment

<b>Question 6</b>	<b>Parties are requested to provide the cost they incur when making a payment as part of their Impact Assessment? These costs should include consideration of the administrative costs in processing a transaction, along with the cost of the transaction itself.</b>
<b>Answer 6</b>	Previous response provided in first impact assessment

<b>Question 7</b>	<b>Any other comments?</b>
<b>Answer 7</b>	No