



**Redlined BSCP20 text for P344**

P344 proposes changes to section(s) 1.3, 2.1, 3.1, 3.3, 4.2, 4.4, 4.5, 4.9 and Form 4.3/a. We have redlined these changes against Version 17.0

**There is no impact on any other part of this document for this change.**

Amend section 1 as follows:

### 1.3 Key Milestones

The key milestones in this procedure are:

- Detailed notification of ‘change to’ or ‘new’ Registrant/MOA associated with Metering System at least 20WD prior to the Registration Effective From Date (REFD); or at a time otherwise agreed upon by all parties concerned.
- Issue of relevant Standing Data to Registrant as confirmation of implementation before REFD;
- Relay any objection before the REFD.

Suppliers that have Customers directly connected to the Transmission System can register and de-register the **Primary** BM Unit associated with that Customer premises within 5WD in limited circumstances in accordance with BSCP15.

Amend section 2.1 as follows:

### 2.1 List of Acronyms

The following is a list of acronyms used in BSCP20:

BSCCo	Balancing and Settlement Code Company
BSCP	Balancing and Settlement Code Procedure
BST	British Summer Time
CDCA	Central Data Collection Agent
CMRS	Central Meter Registration Service
CoPBLP	Change of <b>Primary</b> BM Unit Lead Party
CoP	Code of Practice
CRA	Central Registration Agent
CT	Current Transformer
CVA	Central Volume Allocation
EFD	Effective From Date
GSP	Grid Supply Point
LDSO	Licensed Distribution System Operator
LEG	License Exempt Generator
MOA	Meter Operator Agent
MSID	Metering System Identifier

MSN	Meter Serial Number
MTD	Meter Technical Details
PSTN	Public Switched Telephone Network
REFD	Registration Effective From Date
RETD	Registration Effective To Date
SMRS	Supplier Meter Registration Service
SVA	Supplier Volume Allocation
TC	Transmission Company
VT	Voltage Transformer
WD	Working Day

Amend section 3.1 as follows:

### 3.1 Registration of New Metering System<sup>1</sup>

This process shall not apply where a Metering System is being transferred from one Party to another as part of the CVA Primary BM Unit CoPBLP process in BSCP15 which defines the process for transferring the ownership of Metering Systems in such circumstances.

REF	WHEN <sup>2</sup>	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.1.1 <sup>3</sup>	At least 20WD before REFD of Boundary / Systems Connection Point	Provide registration data of Boundary Point or Systems Connection Point <sup>1</sup> at location of new Metering System as registered according to BSCP25.	LDSOs / TC (as appropriate)	CRA	Details as provided in BSCP25/5.1 (Registration/De-registration of Transmission System Boundary Point) or BSCP25/5.2 (Registration of Distribution Systems Connection Point)	Fax/Email
3.1.2	On receipt of 3.1.1	Forward registration details of Boundary / Systems Connection Point to BSCCo  Where the LDSO specified on the BSCP25/5.2 form is not the Nominated LDSO for the GSP Group, CRA should also inform the Nominated LDSO of the registration	CRA	BSCCo / Nominated LDSO	As submitted in 3.1.1	Fax/Email
3.1.3	At least 20WD before the REFD of the Metering System	Provide registration data of Metering System <sup>4</sup>	Registrant	CRA	BSCP20/4.1, Registration of Metering System signed by an authorised person, registered as such via BSCP38  Or CRA-I031 Metering System Data <sup>5</sup>	Fax /Email /Post  Electronic

<sup>1</sup> Where the New Metering System is associated with an Exemptable Generating Plant and the Import Meter(s) is Registered in SMRS, refer to process 3.8 'Registration of a New Metering System which is associated with Exemptable Generating Plant and where the Import Meter(s) is Registered in SMRS'

<sup>2</sup> The timescales in this process may vary when there is a transfer of registration as outlined in BSCP68. In this instance, the timescales in BSCP68 should be followed.

<sup>3</sup> Suppliers that have Customers directly connected to the Transmission System can register and de-register- the Primary BM Unit associated with that Customer premises within 5WD in limited circumstances in accordance with BSCP15

<sup>4</sup> In the event that the Metering System is at a Systems Connection Point between two Distribution Systems, the owners of each Distribution System must agree on the identity of the Registrant using Form BSCP20/4.1

REF	WHEN <sup>2</sup>	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.1.4	On receipt of notice in 3.1.3	Check that the Registrant is a valid Party or is to become a Party before or on the REFD with the BSCCo	CRA	Internal/ BSCCo (as appropriate)	Registrant of the proposed Metering System	Fax/Internal (as appropriate)
3.1.5	On receipt of notice in 3.1.3	Check that the MOA is registered.	CRA		MOA of the proposed Metering System	Internal Process
3.1.6	Within 1WD of receipt of 3.1.3	Allocate a MSID to the Metering System and notify Registrant, MOA and CDCA.  (The Registration Report CRA-I014 will be circulated at the end of each day once the change or registration has been input into the CRA system)	CRA	Registrant CDCA MOA	MSID of Metering System using data as submitted in 3.1.3	Fax/Email
3.1.7	Within 2WD of receipt from 3.1.6	The MOA may object to the registration on the understanding that they are not the MOA for the Metering System.	MOA	CRA	MOA details why they are not the MOA for the Metering System.	Fax/Email
3.1.8	Where an objection has been raised by the MOA.	The CRA shall notify the Registrant that the MOA has objected to the registration and therefore registration has been rejected.	CRA	Registrant	MOA objection details.	Fax/Email
3.1.9	At least 16WD prior to REFD and after receipt of MSID allocation.	If no objections to the registration, provide Meter Technical Details.	MOA or Registrant	CDCA	BSCP20/4.3, Registration of Meter Technical Details Signed by an authorised person, registered as such via BSCP38 (CDCA-I003 Meter Technical Details)	Fax/Post/Email

<sup>5</sup> Where the Electronic flow CRA-I031 is used to register a Metering System the Registrant will need to confirm manually (email/Fax/Post) whether it is the Metering System owner or that it has obtained the Metering System owners consent

REF	WHEN <sup>2</sup>	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
3.1.10	Within 1WD of receipt of 3.1.9	CDCA to validate the Meter Technical Details provided by the MOA or Registrant and inform MOA or Registrant of any discrepancies. <sup>6</sup>	CDCA	MOA or Registrant	Meter Technical Details (CDCA-I051)	Fax/Email
3.1.11	In accordance with BSCP02	Carry out Proving Tests <sup>7</sup>	MOA	CDCA	Refer to BSCP02	
3.1.12	Prior to REFD	Provide Metering Technical Details Report of data entered into system and Registrant to confirm accuracy.	CDCA	Registrant, MOA, TC and if appropriate relevant LDSO	Meter Technical Details Report (CDCA-I051).	Fax/Post/Email
3.1.13	Prior to REFD	Once the requirements of the relevant conditions set out in Section K.2.2.4 of the BSC have been fulfilled, provide registration reports of data entered into system and Registrant to confirm accuracy	CRA	Registrant  TC	Registration reports of data entered into systems – Registration Report (CRA-I014),  NGC Standing Data Report (CRA – I028).	Electronic

*Amend section 3.3 as follows:*

### **3.3 Change of Registrant of Metering System<sup>8</sup>**

REF	WHEN	ACTION	FROM	TO	INPUT INFORMATION REQUIRED	MEDIUM
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<sup>6</sup> Where the Meter Technical Details are not valid the registration will be rejected, and the MOAs or Registrant will be required to resubmit the Meter Technical Details under step 3.1.9.

<sup>7</sup> The MOA shall seal the new Metering System in accordance with BSCP06

<sup>8</sup> This process shall not apply where a Metering System is being transferred from one Party to another as part of the CVA Primary BM Unit CoPBLP in BSCP15 which defines the process for transferring the ownership of Metering Systems in such circumstances.

3.3.1	At least 20WD before REFD	Provide Registration data of Metering System	New Registrant	CRA Existing Registrant	BSCP20/4.1, Registration of Metering System signed by an authorised person, registered as such via BSCP38 Or CRA-I031 Metering System Data	Fax/Email Electronic
3.3.2	Within 1WD of receipt of notice in Ref 3.3.1	Notify CDCA of the intended Change of Registrant of Metering System	CRA	CDCA	Registration Metering System details and REFD	Fax/Email
3.3.3	Within 5WD of 3.3.1	The Existing Registrant returns form BSCP20/4.6 if they have any objections	Existing Registrant	CRA New Registrant	BSCP20/4.6, Objection to change of Metering System Registration	Fax /Email
3.3.4	Within 1WD of receipt of objection in 3.3.3	If the Existing Registrant objects the CRA must refer the matter to BSCCo to resolve. <sup>9</sup>	CRA	BSCCo	Details of registration and objection including copies of relevant forms	Post/Fax/Email/ Electronic
3.3.5	At the same time as 3.3.4	Inform CDCA of the objection to the Metering System registration and leave pending	CRA	CDCA	Objection of Metering System registration	Fax/Email
3.3.6	Prior to REFD	If no objection to the registration has been received, or any objection has been resolved, update and send details of Metering Systems to be effective on REFD.	CRA	Registrant TC	Registration reports of data entered into the system – Registration report (CRA – I014), NGC Standing Data Report (CRA – I028).	Electronic

<sup>9</sup> If the registration is objected to, the new registration will not be accepted and the current Registrant shall remain until the objection is resolved

Amend section 4.2 as follows:

**4.2 ~~BSCP20/4.2 – Not used, Registration of Metering System at a Distribution Systems Connection Point~~**

This form is no longer used. Registration of a Metering System at a Distribution Systems Connection Point should be carried out via BSCP20/4.1.

Amend section 4.4 as follows:

**4.4 ~~BSCP20/4.4 – Not Used. Metering System Proving Test Record~~**

This form is no longer used. Proving Test Records are now included in BSCP02.

Amend section 4.5 as follows:

**4.5 ~~BSCP20/4.5 – Not Used, Confirmation of Installation of Metering Equipment (Including Extension or Modification of Metering System)~~**

BSCP20/4.5 is no longer used as it has been replaced by BSCP02/4.4.

Amend section 4.9 as follows:

**4.9 ~~BSCP20/4.9 – Not Used, Register or De-register Boundary Point or Systems Connection Point~~**

BSCP20/4.9 is no longer used and has been replaced by forms BSCP25/5.1, BSCP25/5.2 and BSCP25/5.5.

Amend section Form 4.3a as follows:

**BSCP20/4.3a**

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**Registration of Meter Technical Details**

<b>To: CDCA</b>	<b>Date Sent:</b> _____
<b>From: Participant Details</b>	
MOA/Registrant ID: _____	Name of Sender: _____
Contact email address: _____	
Our Ref: _____	Contact Tel. No. _____
<b>Name of Authorised Signatory:</b> _____	
Authorised Signature: _____	Password: _____
<input type="checkbox"/> Tick box if this is a Registration Transfer in accordance with BSCP68	



Description of Meter Technical Details to be amended<sup>10</sup>:

**Metering System Details (Separate forms should be used for each Metering System)**

<b>Data Item</b>	<b>Data Content</b>	<b>Enter '**' if data has changed</b>
Metering System Id (MSID)		
MTD Effective From Date		
Party ID (LDSO) <sup>11</sup>		
Metering Equipment/Service Location		
Dispensation Reference		
Dispensation Effective From Date		
Dispensation Effective To Date		
Reason for Dispensation		
Metering Site Contact Name		
Metering Site Contact Tel Number		
Metering Site Contact Fax Number		
Metering Site Address Line 1		
Metering Site Address Line 2		
Metering Site Address Line 3		
Metering Site Address Line 4		
Metering Site Post Code		
Energisation Status (ES)		
ES Effective From Date		
ES Effective To Date		

<sup>10</sup> Relevant fields in sections below should also be completed.

<sup>11</sup> In the case of an embedded **Primary** BM Unit this is the Contracted LDSO.