

<p align="center"><b>Change Proposal – BSCP40/02</b></p>	<p><b>CP No: 1468</b></p> <p><i>Version No: 1.0</i> (mandatory by BSCCo)</p>
<p><b>Title</b> (mandatory by originator)</p> <p>Adoption of a standard template for raising Modifications</p>	
<p><b>Description of Problem/Issue</b> (mandatory by originator)</p> <p>Phase 3 of Ofgem’s Code Governance Review (CRG3) made several proposals to improve governance arrangements across all the codes that under pin the gas and electricity industry arrangements. Although there are currently similar arrangements across all codes for raising Modifications they are not standardised. Ofgem has concluded that all Code Administrators should use a standard template for raising Modifications. The new template has been developed with input from across the Code Administrators and Ofgem has now instructed it should be adopted by all Code Administrators.</p>	
<p><b>Proposed Solution</b> (mandatory by originator)</p> <p>For the BSC, this will require that we replace the existing Modification Proposal form (BSCP40/03) with a revised version, approved by Ofgem as part of CGR3 in light of considerations by Code Administrators.</p> <p>It is proposed that the existing form (BSCP40/03) be removed from BSCP40 ‘Change Management’. BSCP40 will instead make reference to the template, which ELEXON will be obliged to make available on the BSC Website. A copy of the new template can be found in Attachment 1. The proposed redlining to BSCP40 to implement this change can be found in Attachment 2.</p>	
<p><b>Justification for Change</b> (mandatory by originator)</p> <p>Ofgem considers a standardised Modification Proposal process that is set out consistently in a standard template would mean that users will know how to raise a Modification in all Codes just by knowing one process. This will reduce the burden on users arising from the need to be familiar with multiple approaches to raising a change under different Codes.</p> <p>The BSC is already clear on the information that must be provided when proposing a change (this is set out in BSC Section F 2.1.2). Consequently, it is not essential that the specific design of the proposal form be set out in the BSCP itself. Removing the Modification Proposal form itself from the BSCP will facilitate efficiency as there will be no need to raise a formal Change Proposal for future changes. This will simplify any further evolution of the form that may be required to support the continued harmonisation of Code change processes and working practices.</p> <p>This change will not make a significant difference to ELEXON or our governance processes but Ofgem believes it will be beneficial for users and help to promote efficiency and ease of use</p>	

across all code governance.
<b>To which section of the Code does the CP relate, and does the CP facilitate the current provisions of the Code?</b> (mandatory by originator)  BSC Section F 'Modification Procedures'.
<b>Estimated Implementation Costs</b> (mandatory by BSCCo)  £240 (one ELEXON man day) to implement the necessary document changes.
<b>Configurable Items Affected by Proposed Solution(s)</b> (mandatory by originator)  BSC Procedure (BSCP) 40 'Change Management'
<b>Impact on Core Industry Documents or System Operator-Transmission Owner Code</b> (mandatory by originator)  None
<b>Related Changes and/or Projects</b> (mandatory by BSCCo)  None
<b>Requested Implementation Date</b> (mandatory by originator)  3 November 2016 (November 2016 Release)  <b>Reason:</b>  This is the next available Release that this CP can be included in.
<b>Version History</b> (mandatory by BSCCo)  Version 1.0 was raised by ELEXON on 06 July 2016.

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Attachment 1- 8 pages, Attachment 2 -51pages)

*(delete as appropriate)*