





Modification		At what stage is this document in the process?
<p>0XXX: <i>(Code Administrator to issue reference)</i></p> <p>Mod Title <i>(Please provide a short informative title)</i></p>		<div>01 Modification</div> <div>02 Workgroup Report</div> <div>03 Draft Modification Report</div> <div>04 Final Modification Report</div>
<p>Purpose of Modification: <i>Please insert a short statement of intent.</i></p> <p>Insert Text Here</p>		
	<p><i>Please provide an initial view of the preferred governance route/pathway and impacted parties</i></p> <p>The Proposer recommends that this modification should be: <i>(delete as appropriate)</i></p> <ul style="list-style-type: none"> • subject to [fast track] self-governance • assessed by a Workgroup • proceed to Consultation • be treated as urgent and should proceed as such under a timetable agreed with the Authority <p>This modification will be presented by the Proposer to the Panel on dd mmm yyyy <i>(Code Administrator to provide date)</i>. The Panel will consider the Proposer's recommendation and determine the appropriate route.</p>	
	<p>High Impact: <i>Insert parties impacted (eg Transporters, Suppliers etc)</i></p> <p>Here</p>	
	<p>Medium Impact: <i>Insert parties impacted</i></p> <p>Here</p>	
	<p>Low Impact: <i>Insert parties impacted</i></p> <p>Here</p>	










Guidance On The Use Of This Template:

Please complete all sections unless specifically marked for the Code Administrator.

Green italic text is provided as guidance and should be removed before submission.

The Code Administrator is available to help and support the drafting of any modifications, including guidance on completion of this template and the wider modification process. Contact: [add email address] or [add telephone number].

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Timetable	
<i>Please provide proposer contacts and an indicative timeline. The Code Administrator will update the contents and provide any additional Specific Code Contacts.</i>	
The Proposer recommends the following timetable: <i>(amend as appropriate)</i>	
Initial consideration by Workgroup	dd month year
Amended Modification considered by Workgroup	dd month year
Workgroup Report presented to Panel	dd month year
Draft Modification Report issued for consultation	dd month year
Consultation Close-out for representations	dd month year
Variation Request presented to Panel	dd month year
Final Modification Report available for Panel	dd month year
Modification Panel decision	dd month year

 Any questions?
Contact: Code Administrator
 email address
 telephone
Proposer: Insert name
 email address
 telephone
Other: Insert name
 email address.
 telephone
Other: Insert name
 email address.
 telephone
Other: Insert name
 email address.
 telephone

1 Summary

*Please provide a summary of the modification proposed – i.e. **what** is the identified defect/change in the existing code that needs to be rectified, **why** this change needs to be made, and **how**.*

What

*Provide a summary of **what** needs to be changed so that readers have an overview of what the identified defect is that needs to be rectified.*

Insert text here

Why

*Provide a summary of **why** this change should be made, so that readers have an overview of the impact if the change isn't made.*

Insert text here

How

*Provide a summary of the proposed Solution so that readers have an overview of **how** you propose to address the defect.*

Insert text here

The Code Administrator may set alternative subheadings appropriate to the specific Code.

Insert subheading here

Insert text here

2 Governance

Please state clearly which governance procedures apply and why, referring to the relevant criteria (reproduced by the Code Administrator below):

Justification for [Normal, Urgent, Self-Governance or Fast Track Self-Governance] Procedures

Insert text here

Self-Governance - The modification:

(i) is unlikely to have a material effect on:

- (aa) existing or future gas consumers; and*
- (bb) competition in the shipping, transportation or supply of gas conveyed through pipes or any commercial activities connected with the shipping, transportation or supply of gas conveyed through pipes; and*
- (cc) the operation of one or more pipe-line system(s); and*
- (dd) matters relating to sustainable development, safety or security of supply, or the management of market or network emergencies; and*
- (ee) the uniform network code governance procedures or the network code modification procedures; and*

(ii) is unlikely to discriminate between different classes of parties to the uniform network code/relevant gas transporters, gas shippers or DN operators.

OR

Fast Track Self-Governance - The modification:

- a. *would meet the self-governance criteria; and*
- b. *is properly a housekeeping modification required as a result of some error or factual change, including but not limited to:*
 - i. *updating names or addresses listed in the uniform network code;*
 - ii. *correcting minor typographical errors;*
 - iii. *correcting formatting and consistency errors, such as paragraph numbering; or*
 - iv. *updating out of date references to other documents or paragraphs.*

Requested Next Steps

This modification should: *(delete as appropriate)*

- be subject to [fast track] self-governance
- be assessed by a Workgroup
- proceed to Consultation
- be treated as urgent and should proceed as such under a timetable agreed with the Authority

Please provide any additional information to support your preferred next steps, such as any critical events driving the timeline.

Insert text here

3 Why Change?

*Please concisely set out **why** a modification of the code is proposed – i.e. **why** the identified defect/change in the existing code needs to be rectified, what happens if the change isn't made, what is driving the change, what parties are impacted, why is this a Code matter. Proposers should also consider whether additional context and/or background should be included here that is not forming part of the Solution and will to assist wider understanding.*

Insert text here

The Code Administrator may set subheadings appropriate to the specific Code.

Insert subheading here

Insert text here

4 Code Specific Matters

Please provide any specialist information (that is Code-specific), such as technical skillsets required and any reference documents.

Technical Skillsets

Provide the required technical skillset that will be required to assess this modification.

Insert text here

Reference Documents

Provide any reference documents that need to be considered.

Insert text here

The Code Administrator may set alternative subheadings appropriate to the specific Code.

Insert subheading here

Insert text here

5 Solution

Please concisely set out in detail the Code changes that are proposed, setting out specific document changes to the Code.

This section is “owned” by the proposer and will not be altered by the workgroup and so should set out the change you, as proposer, wish to see made – which you can amend later to take into account issues raised by a workgroup.

This section will be used to produce the legal text that changes the Code. It should therefore be in sufficient detail to act as legal instructions and enable the drafting of text. In general, the provision of business rules is recommended.

The Code Administrator may set subheadings appropriate to the specific Code.

The proposer may wish to utilise subheadings.

Insert subheading here

Insert text here

6 Impacts & Other Considerations

Please concisely set out in detail any potential cross-code, consumer or environmental impacts and attach or reference any other, related work.

Provide detail on:

- i. Who (i.e. which industry roles) is impacted;*
- ii. Which processes are impacted; and*

iii. *Systems impacted*

Does this modification impact a Significant Code Review (SCR) or other significant industry change projects, if so, how?

Please provide the main impacts so that readers have an overview of how the change proposed will affect the identified SCR/project.

Insert text here

Consumer Impacts

Insert text here

The Code Administrator may set subheadings appropriate to the specific Code.

The proposer may wish to utilise subheadings.

Insert subheading here

Insert text here

7 Relevant Objectives

Impact of the modification on the Relevant Objectives:

Relevant Objective	Identified impact
Code Administration to insert appropriate relevant objectives	Positive/Negative/None
Code Administration to insert appropriate relevant objectives	Positive/Negative/None
Code Administration to insert appropriate relevant objectives	Positive/Negative/None

Please explain how this change will positively or negatively impact the relevant Code objectives and concisely explain the rationale.

Insert text here

The Code Administrator may set subheadings appropriate to the specific Code.

The proposer may wish to utilise subheadings.

Insert subheading here

Insert text here

8 Implementation

Please provide any views you have on implementation timescales, including the costs and benefits of a range of implementation options where appropriate and an assessment on how the costs will be recovered.

Insert text here

The Code Administrator may set subheadings appropriate to the specific Code.

The proposer may wish to utilise subheadings.

Insert subheading here

Insert text here

User Pays	
Classification of the modification as User Pays, or not, and the justification for such classification.	<i>Insert text here</i>
Identification of Users of the service, the proposed split of the recovery between Gas Transporters and Users for User Pays costs and the justification for such view.	<i>Insert text here</i>
Proposed charge(s) for application of User Pays charges to Shippers.	<i>Insert text here</i>
Proposed charge for inclusion in the Agency Charging Statement (ACS) – to be completed upon receipt of a cost estimate from Xoserve.	<i>Insert text here</i>

9 Legal Text

The Proposer is welcome to put forward suggested legal text. If this is a proposed Fast Track Self-Governance modification then legal drafting and commentary must be provided. Otherwise the legal representative when requested to do so by the Modification Panel will provide formal legal text and commentary.

Text Commentary

In support of the legal text provided, the legal representative will provide a plain English explanatory note setting out the approach taken to converting the Solution into legal text, illustrating how the legal text delivers the intent of the Solution.

Insert text here

[Suggested] Text

The legal representative will provide the Text (to be inserted into Code) with instructions for the Code Administrator. The Text can be published alongside the main document.

Insert text here

The Code Administrator may set alternative subheadings appropriate to the specific Code.

Insert subheading here

Insert text here

10 Recommendations

Proposer's Recommendation to Panel

Panel is asked to: *[Delete as appropriate]*

- Agree that Normal/Self Governance/Fast Track governance procedures should apply
- Refer this proposal to a Workgroup for assessment.
- Issue this modification directly to Consultation
- Agree that this Fast Track Proposal should be implemented

The Code Administrator may set alternative subheadings appropriate to the specific Code.

Insert subheading here

Insert text here