



Terms of Reference

Change of Measurement Class (CoMC) for Smart Meters Working Group (CSMWG)

1. Background

- 1.1 Ofgem has recently published ([link](#)) its conclusions paper on elective half-hourly settlement. One of the priority areas identified concerns CoMC for smart meters¹. The conclusions paper describes the benefits of improving the current process by making it cheaper and faster for settling those domestic and smaller non-domestic customers who wish to do so in a half hourly (HH) manner.
- 1.2 Such domestic and smaller non-domestic customers are normally settled on a non-half hourly (NHH) basis.
- 1.3 Ofgem has asked ELEXON to chair a cross-code working group to look into the CoMC changes needed to enable the elective HH settlement of smart meters.
- 1.4 The Working Group will build on the progress made by the Profiling and Settlement Reform Group (PSRG) and the Settlement Reform Advisory Group (SRAG). It will also build on the strawman ([link](#)) developed by ELEXON ([link](#)).

2. Scope of the Cross Code Working Group looking into Smart CoMC

- 2.1 The objective of the Workgroup is to develop necessary BSC Change Proposals (CPs) and Data Transfer Catalogue (DTC) CPs that will deliver the CoMC process for the elective HH settlement of smart meters.
- 2.2 In undertaking this task the starting point will be the ELEXON developed strawman ([link](#)) with particular consideration given to:
 - Ensuring the CoMC process can work in both directions, e.g. NHH to HH and also HH to NHH;
 - How concurrent change of supplier (CoS) should be addressed. Note, that for the near term the Ofgem conclusions paper recommends that the losing HH supplier is responsible for returning the customer to NHH arrangements before the CoS process begins;
 - Whether the solution should be based on new data flows and/or modify existing flows. Avoiding where possible, impacts on suppliers who do not choose to settle their customers on a HH basis.

3. Membership

- 3.1 The Chairman will be appointed by BSCCo.

¹ Smart meters includes SMETS1 (whether DCC enrolled or not) and SMETS2



Terms of Reference

3.2 Membership will be invitation only and the membership will be approved by the chairman. The chairman will seek appropriate industry experts from existing committees and working groups (e.g. SVG, STAG, IREG, MDB, SRAG). Knowledge and skills will collectively need to encompass:

- Experts in the CoMC process;
- Suppliers with interest in developing elective HH products;
- BSC and MRA code administrators, ELEXON and Gemserv; and
- Supplier Agents (Meter Operators/Data Collectors /Data Aggregators) with knowledge of both HH and NHH and CoMC.

3.3 Ofgem will be invited to be a member of the Working Group

4. Timetable and Planned Activities

4.1 Ofgem have a stated aspiration that this work should be concluded and relevant BSC and DTC MDB changes raised by the end of August 2016. This is to meet the aim of both Ofgem and the Government for elective HH settlement to be enabled by early 2017

4.2 It is anticipated that the Workgroup will undertake the following activities:

- Workshop 1 (early July) – to include review of existing strawman against the points raised in Section 2.2, identification of any outstanding issues and development of options to overcome;
- Optional Impact Assessment – (mid July – early Aug) – to gain feedback on the issues identified and options identified. This will be communicated to stakeholders in the normal code manner (to BSC and MRA parties etc) and also by using the tracker on the Ofgem website;
- Workshop 2 – (mid Aug) – Report back to Working Group on impact assessment responses (if required), develop detail for, and reach consensus on, the options to be submitted to change processes; and
- Raise changes required (end August) – detail required for BSC CPs and DTC CP changes.

4.3 The timetable and steps outlined above are subject to complexity of any issues identified and associated solutions and also the availability of key stakeholders.

5. Decision Making

5.1 Recommendations will be based on a consensus view of the Working Group members present. However, where a different minority view exists, this shall also be reported to the Ofgem.

6. Reporting/Deliverables

6.1 The Working Group is an advisory group only and will make detailed recommendations for change under the governance of the BSC and MRA and where relevant to Ofgem.